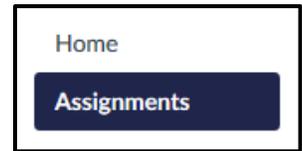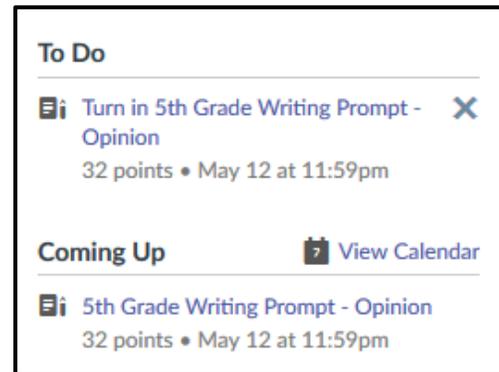# Canvas Assignments for Students

To submit an online assignment
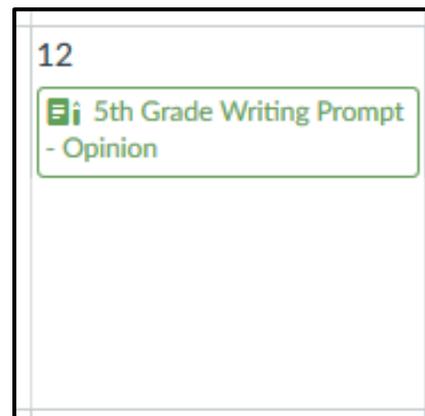
- Navigate to the assignment by

  - clicking **Assignments** in the Course Navigation pane (if enabled by the teacher),

Home
Assignments

  - clicking the assignment name in your To Do List,

    To Do

    📑 Turn in 5th Grade Writing Prompt - ✕
    Opinion
    32 points • May 12 at 11:59pm

    Coming Up   📅 View Calendar

    📑 5th Grade Writing Prompt - Opinion
    32 points • May 12 at 11:59pm

  - or clicking the assignment on the course calendar.

    12

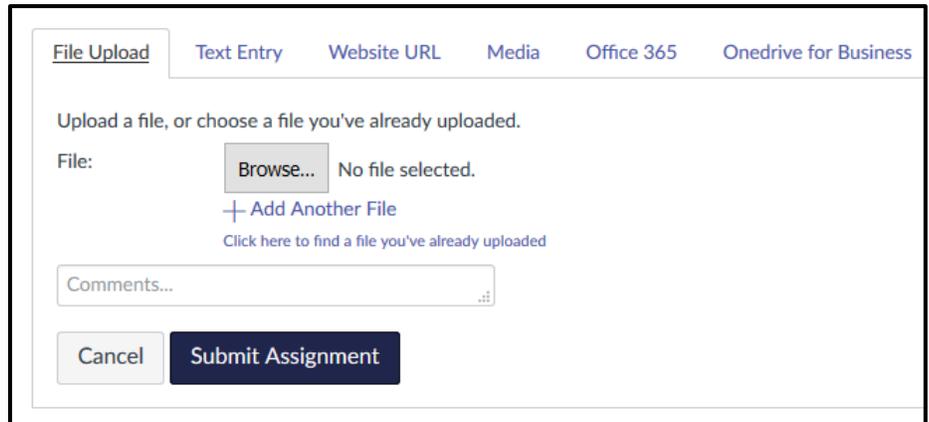   📑 5th Grade Writing Prompt - Opinion

- Click **Submit Assignment** at the top of the assignment.

  Submit Assignment

- Select a submission type (the type of assignment submission is determined by your instructor so you may not see all of the following options):

  - To Submit a File Upload
    - Click the File Upload tab.

    - Click **Choose File** or **Browse** depending on the browser you're using.

    - Locate the file you wish to submit and click **Open**.

    - To select a file you're already uploaded to Canvas, click **Click here to find a file you're already uploaded**, and select the file.
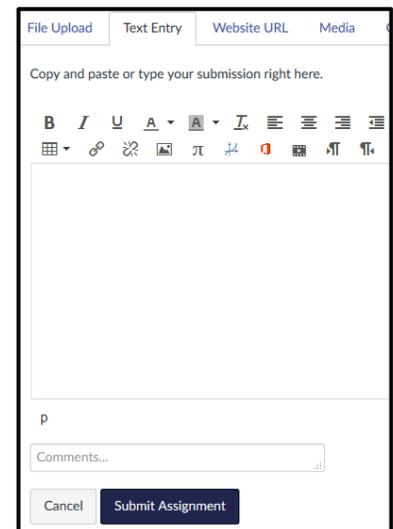
    - To add another file, click **+ Add Another File** and click the file you wish to add.

    - Click **Submit Assignment**.

  - To Submit a Text Entry
    - Click the Text Entry tab.

    - Type or copy and paste your text in the rich content editor box.

    - Click **Submit Assignment**.

- To Submit a Website URL
  - Click the Website URL tab.

  - Type or copy and paste the URL into the Website URL field.

  - Click **Submit Assignment**.

- To Submit a Media Recording
  - Click the Media tab.

  - Click **Record/Upload Media**.

  - Follow the instructions to record or upload a media file.

  - Click **Submit Assignment**.

- To Submit a File From OneDrive
  - Click the OneDrive for Business tab.

  - Login to your OneDrive account and click to accept Canvas permissions if necessary.
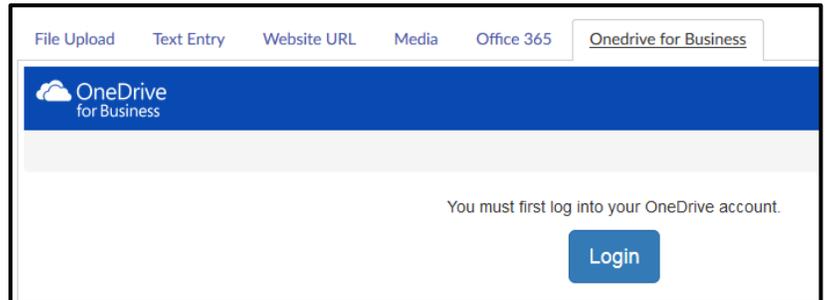
  - Select the file you would like to submit and click **Attach**.

  - Click **Submit Assignment**.

- Once the assignment is submitted, the sidebar will display a confirmation of your submission including when it was submitted and a link to the submission.

- Click **Re-submit Assignment** at the top of the assignment to submit another version of your assignment.

To view instructor feedback

- Locate and open the assignment.

- Any comments and/or feedback from the teacher will appear in the sidebar.

- Click the rubric title to view any teacher comments or feedback left on the rubric itself.

Submission

✓ **Turned In!**

May 9 at 12:14pm
Submission Details
Download Tentative Schedule Fall 2017.docx

Grade: 32 (32 pts possible)
Graded Anonymously: no
▣ View Rubric Evaluation

Comments:
Great job! Keep up the good work.

- If your teacher left comments directly in your file submission,

  o Click **Submission Details**.

Submission

✓ **Turned In!**

May 9 at 12:14pm
Submission Details
Download Tentative Schedule Fall 2017.docx

Grade: 32 (32 pts possible)
Graded Anonymously: no
▣ View Rubric Evaluation

Comments:
Great job! Keep up the good work.

  o View **Feedback** next to the file name to view the comments/feedback.

Submission Details

5th Grade Writing Prompt - Opinion, Test Student   submitted May 9 at 12:14pm

▣ Tentative Schedule Fall 2017.docx 17.1 KB   View Feedback