

# Digital Learning Days Teacher Information



For future extended school closures, we may pivot to "Digital Learning". ESOL Teachers/Staff will provide assignments via Canvas, our learning management system, for students to complete at home. ESOL Teachers/Staff will also hold live sessions, provide feedback, conference with students, and be available for questions through Canvas during normal work hours. The following are expectations for an extended closure.

## DAILY ASSIGNMENT EXPECTATIONS

### Kindergarten-8th Grade

Monday- Thursday: Students will follow their daily schedule which will include one daily ESOL segment

Friday: Teachers will review work and course content and will be available for students/parents during work hours

### 9<sup>th</sup>-12<sup>th</sup> Grade

Assignments in each of their classes with support from the ESOL teachers as scheduled in their 4x4 block

*\*\*At all levels, ESOL Teachers/Staff collaborate with Gen Ed teachers for offering scaffolded supports if needed*

## REQUIREMENTS

- All Digital Work will be housed in Canvas.
- ESOL teachers will be expected to monitor progress and administer ACCESS unless notified otherwise.
- All student/family contacts (and attempts) must be documented on the ESOL DLD log.
- Combined work from all classes totals 4-5 hours for elementary students and 6 hours for middle and high school students per day.

## SYNCHRONOUS VS ASYNCHRONOUS

It is expected that all students are given synchronous and asynchronous opportunities in all classes including special education classes. It is up to the teacher to decide when to best utilize each type of learning. Big Blue Button (Canvas Conferences) is the recommended tool for synchronous sessions and recording is recommended.

## DIGITAL ACCESS CONCERNS

- Parents can request a device from school.
- Students may download offline course content from Canvas.
- Bus wi-fi hotspots may be parked in high need areas
- Local businesses and libraries may offer wi-fi in parking lots.

## TIPS FOR SUCCESS

- Use Canvas regularly throughout the school year.
- Access the shared drive for DLD resources from your team.
- Prepare work in advance with your PLC

## WORK HOURS

- Let parents and students know how to reach you through Canvas.
- K-5: Should adhere to the schedule followed by PVEA
- 6-8: School should develop a schedule for synchronous sessions.
- 9-12: Students and teachers will follow their face to face schedule.
- For the rest of your workday, you should be giving feedback, planning, contacting students/parents, and holding one-on-one/small group conferences.

## ELEMENTARY SPECIALS SCHEDULE

Each special should post one weekly activity for each grade level.

## TEACHERS: NEED HELP?

- Contact Canvas support for immediate help
- e-mail [instructionaltechnology@paulding.k12.ga.us](mailto:instructionaltechnology@paulding.k12.ga.us)

Learn more at

<https://www.paulding.k12.ga.us/Page/35463>