

January 4, 2021

Dear Parents/Guardians of In-Person Instruction Students at Hiram High School:

This letter is to notify you that **beginning Wednesday, January 6, 2021**, we are shifting to a four-day per week in-person instruction schedule. This schedule means that Fridays will be Digital Learning Days for all students in order to prioritize the health of our students and staff.

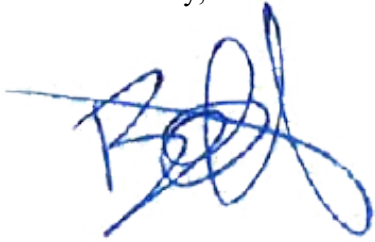
In-Person Instruction Four-Day Schedule	
Monday, Tuesday, Wednesday, Thursday	In-Person Instruction
Friday	Digital Learning Day
SPECIAL PROGRAMS	
Paulding College & Career Academy	Schools will communicate schedules and expectations with students enrolled in these programs.
Work-Based Learning	
Dual-Enrollment	
Special Needs / ESEP	
EXTRA-CURRICULAR ATHLETICS & BAND	
Will continue to follow GHSA guidelines and program schedules.	
DIGITAL LEARNING	
Students and teachers will follow the in-person bell schedule. Assignments will be posted in each of their classes and will be approximately 90 minutes per class. Additional information and assistance can be found in Attachment A.	
FOOD DISTRIBUTION	
All meals will continue to be free and will be served at school during In-Person Instruction. Parents may continue to order free pick-up meals.	

We will continue to monitor COVID-19 cases in our school community and adapt as needed. To keep our high school as healthy as possible, we want to again emphasize important practices to prevent the spread of COVID-19. These include frequent hand washing, social distancing when feasible, and wearing face coverings (masks and shields). To minimize the spread of COVID-19 and help ensure that we can continue

offering in-person instruction, it is strongly recommended that all students wear masks/face coverings when they are at school.

Because the COVID-19 environment continues to evolve, it is likely that additional schedule changes may occur this spring. We appreciate your patience and flexibility should any adjustments be needed. We will keep you informed if there are further developments, and please feel free to contact the school if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "B. Otott", with a large, sweeping flourish extending to the left.

Dr. Brian Otott
Superintendent

A handwritten signature in purple ink, appearing to read "Misty Cooksey", with a large, circular flourish at the end.

Misty Cooksey
Principal

Extended Closure

Digital Learning Days Parent Information



OVERVIEW

For future extended school closures, we may pivot to “Digital Learning”. Teachers will provide assignments via Canvas, our learning management system, for students to complete at home. Teachers will also hold live sessions, provide feedback, conference with students, and be available for questions through Canvas during normal work hours. The following are expectations for an extended closure.

DAILY ASSIGNMENT EXPECTATIONS

Kindergarten-5th Grade

Monday- Thursday: a schedule involving ELA, Math, Science, and Social Studies

Friday: Students will complete work for specials as well as necessary small group/individual sessions with their teacher

6th-8th Grade

Mon/Tues: Math, Science, Connection A

Wed/Thurs: Social Studies, ELA, Connection B

Fri: Complete weeks assignments and participate in individual conferencing as needed.

Each day's work should be approx. 90 min/class

9th-12th Grade

Assignments in each of their classes, can shift to weekly assignments. Each day's work should be approx. 90 min/class

REQUIREMENTS

- All Digital Work will be housed in Canvas in clearly labeled modules.
- Teachers will assess learning and record grades as they would in a face to face classroom.

SYNCHRONOUS VS ASYNCHRONOUS

All students will be given synchronous and asynchronous opportunities in all classes. Teachers will communicate with their students when synchronous sessions are occurring and how students should access them.

DIGITAL ACCESS CONCERNS

- Parents can request a device from school.
- Students may download offline course content from Canvas.
- Local businesses and libraries may offer wi-fi in parking lots.

ELEMENTARY SPECIALS SCHEDULE

Each special will post one weekly activity for each grade level. These will be due each week on Friday.

TIPS FOR SUCCESS

- Make sure your student can access Canvas.
- Set up your parent account.
- Combined work from all classes totals 2-3 hours for elementary students and 4-5 hours for middle and high school students per day.

DAILY SCHEDULE

- Check with your child's teacher for details on how to connect with them through Canvas on the Digital Learning Day.
- K-5: Should adhere to the schedule followed by PVEA
- 6-8: School will develop a schedule for synchronous sessions.
- 9-12: Students and teachers will follow their face to face schedule.

NEED HELP?

- Utilize the Canvas parent and student guides
- Contact your child's teacher

Learn more at

<https://www.paulding.k12.ga.us/Page/36386>

(Parent Info)

<https://www.paulding.k12.ga.us/Page/36387>

(Student Info)