



As a school district, we value partnerships with our families and open communication regarding student progress. Infinite Campus Parent Portal is a tool for parents and students to remain up-to-date regarding their students' daily progress. First time users to Parent Portal are required to establish a user identification which includes both alpha and numeric characters. Below is information regarding how to obtain an account activation code, as well as reset accounts, if needed.

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### **COVID-19 Instructions for Activating a Parent Portal Account**

*Because schools are closed to the public for the remainder of the year, procedures for activating a Parent Portal account are temporarily changed. Please send an email to [portal@paulding.k12.ga.us](mailto:portal@paulding.k12.ga.us) and the following information. A copy of parent picture id must also be included in the email.*

- Parent Name
- Parent Physical Address
- Parent Email Address
- Student First Name
- Student Last Name
- Student's Date of Birth
- Student(s) Physical Address
- Name of School Student Attends

For more info, please go to this link:  
<https://www.paulding.k12.ga.us/domain/4142>