



2021-2022 School Year Virtual Registration

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A. STUDENTS CURRENTLY ENROLLED IN PAULDING COUNTY SCHOOLS

PAULDING VIRTUAL ACADEMY REGISTRATION: MARCH 15 - MARCH 29

Parents who want their currently enrolled student to participate in virtual instruction next year must register online through the Infinite Campus parent portal during the window of March 15th – March 29th, *even if the student is currently enrolled at a Virtual Academy*. If you do not make a selection during the window, your student(s) will be enrolled for in-person instruction.

Enrollment must be completed through Infinite Campus. Prior to registering for PVA, you will need an active Infinite Campus Parent Portal account. To activate an account, please see directions below. Please note: you must submit an official identification (driver's license, state-issued Id card, etc.) to activate an account.



CLICK THE IMAGE TO ACCESS THE PARENT PORTAL LOG IN

STEP 1 – Activate a Parent Portal Account

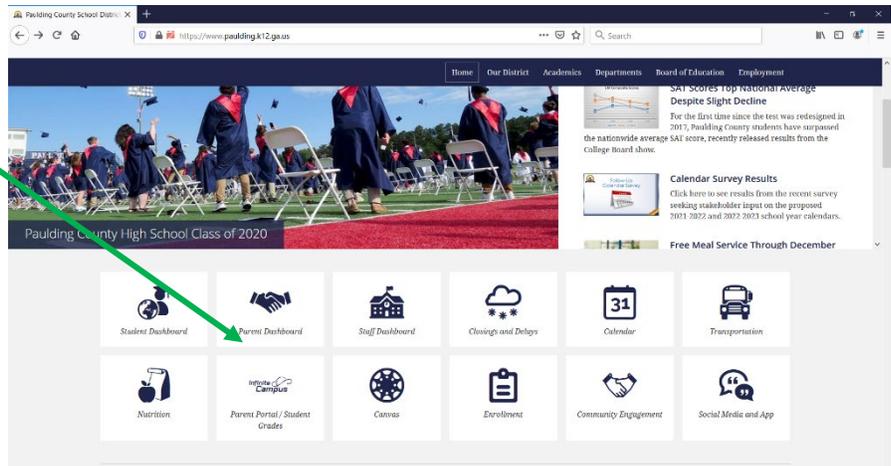
Please send an email to portal@paulding.k12.ga.us and the following information. A copy of parent picture id must also be included in the email.

- Parent Name
- Parent Physical Address
- Parent Email Address
- Student First Name
- Student Last Name
- Student's Date of Birth
- Student(s) Physical Address
- Name of School Student Attends

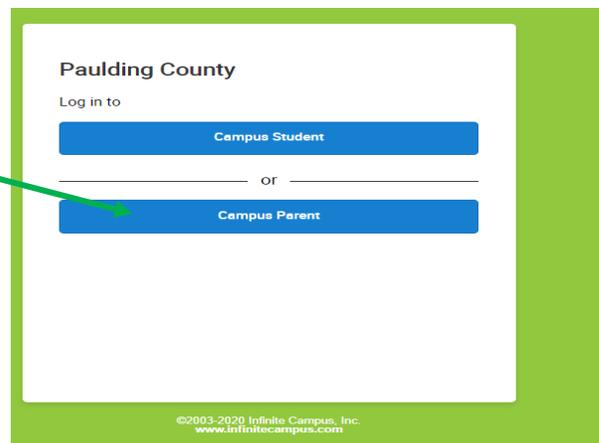
You will receive confirmation and additional directions from portal@paulding.k12.ga.us once your account is activated and you are ready to enroll when the window opens March 15th.

STEP 2 – Log in to Infinite Campus Parent Portal

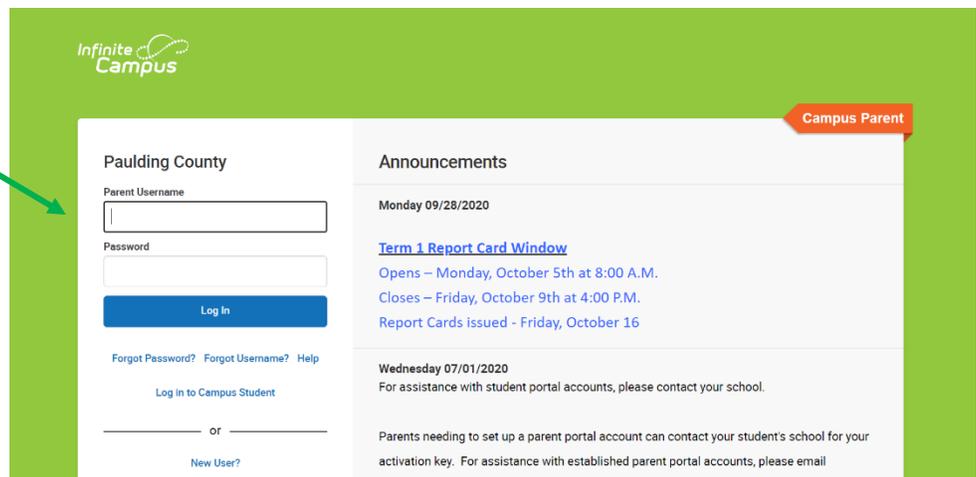
Go to www.paulding.k12.ga.us, click Parent Portal/Student Grades



Click-Campus Parent



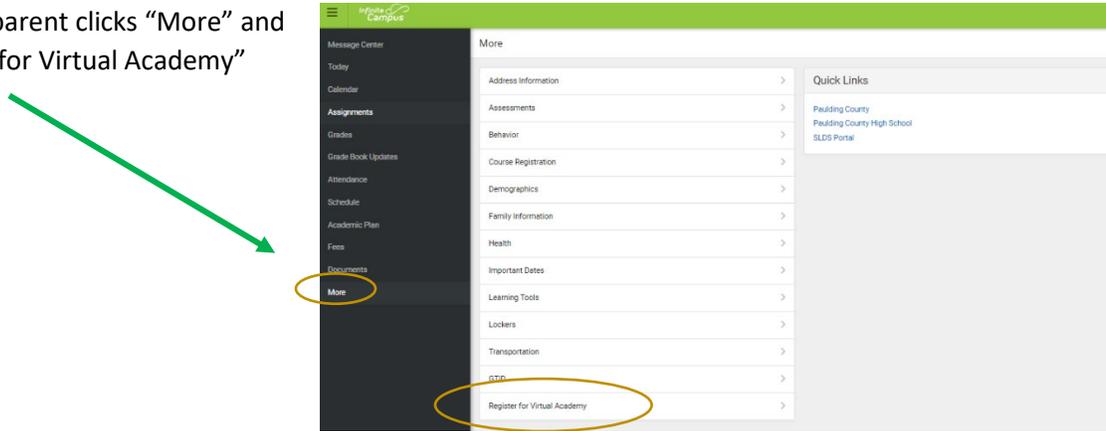
Enter your Username and Password to Log in



STEP 3 – Complete Registration

You may return to these directions during the registration window to make any adjustments as many times as needed. Step 3 must be finalized with a decision by end of the registration window.

After logging in, parent clicks “More” and selects “Register for Virtual Academy”



The names of all students in the household will display and all questions with a red star should be completed for any student you want to enroll in a Virtual Academy. You will need to complete the survey for all students in the household.

Learning Choice Selection

Student A

Instructions

Please answer all 6 questions below. Click the "X" at the top to close this window.

* Student in PVA this year?

Select One

Virtual Academy Registration

Select One

Confirmation emails will be sent the week of November 1st to parents selecting virtual instruction.

* I agree to a one-year commitment.

By checking this box, I agree this is a one year commitment to PVA.

* Parent Email

(Character limit 255)

* Current Residential Address

(Character limit 255)

* Current Residential City

(Character limit 255)

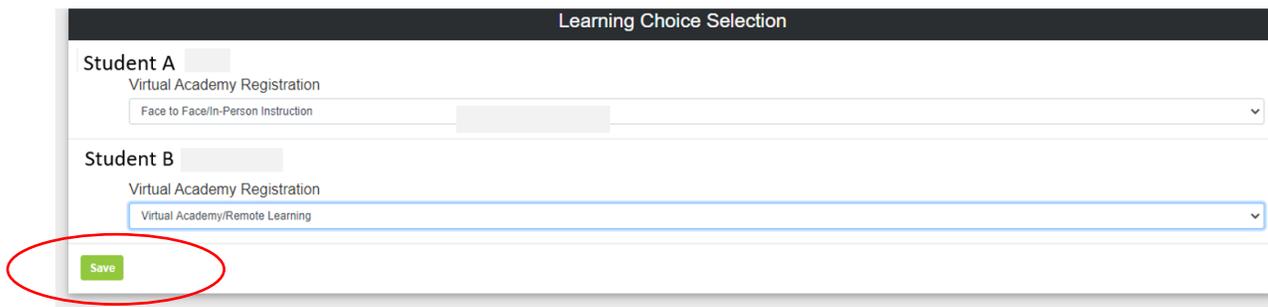
Student B

Instructions

Please answer all 6 questions below. Click the "X" at the top to close this window.

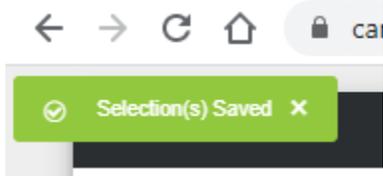
* Student in PVA this year?

After making your selection, click **Save**.

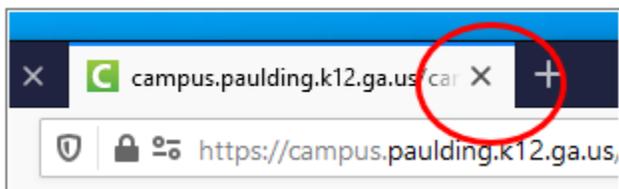


The screenshot shows a web form titled "Learning Choice Selection". It contains two sections for student registration. The first section, "Student A", has a dropdown menu for "Virtual Academy Registration" with the option "Face to Face/In-Person Instruction" selected. The second section, "Student B", has a dropdown menu for "Virtual Academy Registration" with the option "Virtual Academy/Remote Learning" selected. A green "Save" button is located at the bottom left of the form and is circled in red.

A fly-out window will appear for 5 seconds that indicates selection has been saved.



Selections will display choices for each student. You can now exit this window by clicking the "X" at the top of the screen and log out of Parent Portal.



B. STUDENTS NEW TO PCSD OR RETURNING TO PCSD

Grades 1-12 for 2021-2022 school year

Students enrolling in grades 1-12 who will be new to the Paulding County School District for the 2021-2022 school year must enroll through Central Registration. To enroll for the 2021-2022 school year, parents may begin making appointments on April 1st with registration beginning on June 1st. If you wish to enroll your student in the Paulding Virtual Academy as a new student, you will do so through the hardship process which will be explained during your registration appointment.

C. KINDERGARTEN REGISTRATION

Kindergarten 2021-2022 students

*** ONLY FOR KINDERGARTEN STUDENTS FOR THE 2021-2022 SCHOOL YEAR. ALL OTHER STUDENTS MUST USE THE DIRECTIONS ABOVE TO REGISTER THROUGH INFINITE CAMPUS.

Parent who wish to enroll a student in kindergarten at the Paulding Virtual Academy for the 2021-2022 school year should use the link below:

[CLICK HERE TO REGISTER A KINDERGARTEN STUDENT](#)

This will complete the registration process. Once the registration window is closed, the district will send a confirmation email the week after Spring Break (April 12-16) to any household that registered for Virtual Instruction. More information about the Paulding County Virtual Academies is available at this web site: www.paulding.k12.ga.us/virtual.

If you have questions, please contact your local school or email virtual@paulding.k12.ga.us.