

VIRTUAL HIGH SCHOOL FAQ

Transitioning from Face to Face instruction to Virtual Instruction

1. Students who have requested and been accepted will transition from face to face instruction to virtual instruction will begin classes on Monday August 17.
2. Students will be able to view their virtual schedule in parent portal prior to August 17th as we prepare the courses. The students are not required to begin working on the classes until August 17th.
3. Students should continue working on their face to face classes until the August 17th transition.

Schedule Changes

Schedule change may occur during the first ten days of the school semester. Contact your home school counselor to make a schedule change request. Once the counselor reviews the schedule change it will be processed if approved.

Virtual Class times

The virtual schedule looks different in Parent Portal compared to the Face to Face classroom schedule. It may appear that more than one class is occurring at the same time. The actual class times are listed in the home page of each Canvas course. The home page houses lesson times, tutoring times, teacher information, and any pertinent links. Students are able to access their classes 24 hours a day, 7 days a week.

Virtual Instruction

Within the home page of the Canvas course, the times for live sessions will be listed. All sessions will be recorded for families that are not able to make the live sessions. Please note that courseware is designed to provide instruction. Students that wish to work ahead may do so. The live sessions are beneficial for asking questions directly; therefore, it is recommended that students attend live sessions, but it is not required. Not all courses will have live sessions, but all courses will have teacher recorded instruction a minimum of twice per week. The recorded sessions permit families to receive instruction at their convenience with the ability to review the lesson as often as they wish.

Tutoring opportunities are available to students. The information on tutoring times are available on the home page of the course in Canvas. While tutoring is not mandatory, it is highly recommended.

Students may email their teachers at any time with questions or for any additional support they may need.

Students with an IEP or 504

Students with an IEP or a 504 will continue to receive support. Please contact the student's case manager for questions regarding support services.

Schedules

Virtual Schedules within Parent Portal/Infinite Campus will look different from what you are accustomed to seeing for Face-to-Face courses. When viewing schedules within Infinite Campus / Parent Portal, you will need to select New Hope Education Center in the drop-down menu for schools to see your schedule. If you are under your home school, you will not be able to view your virtual courses. You may see classes stacked in the same section and/or at the same time; and, this is okay. The individual teachers will post the instructional/tutoring schedule in the actual Canvas course.

Canvas

Your student's classes are listed in our learning management platform, Canvas. Please look in Canvas for the scheduled times for instruction, instructional activities and assignments, and communication from your teacher. This is the link to the student dashboard page. In the gold band you will see the link to Canvas.

<https://www.paulding.k12.ga.us/site/default.aspx?PageID=38482>

FAQ Website

The district has a website dedicated to many of the questions parents have regarding supplies and schedules for virtual students. Here is the link. www.paulding.k12.ga.us/virtual

Assistance with Technology Needs

Please contact the home school principal regarding any technology needs. Please understand that the availability of electronic devices is limited and may not be available.

Microsoft Office

The district offers a free Microsoft Office suite to students. These are tools that your teacher may use within the Canvas course. For more information on how to access your copy

visit: <https://www.paulding.k12.ga.us/cms/lib/GA01903603/Centricity/Domain/4040/studentoffice365v6.pdf>

Infinite Campus Accounts

To establish an account for Infinite Campus, please visit: <https://www.paulding.k12.ga.us/Page/38484>

Student Login

If students are having difficulty logging in, [click here](#).

Parent Portal

Please go to the PCSD Parent Portal webpage for more information on obtaining login and password. The page can be found here: [PCSD Parent Portal Login Information](#)

Students Awaiting Admissions to Virtual Programs

We are currently processing the student requests to transfer to virtual. Any student who applied to transfer prior to August 5th should be notified by their home school of their transfer to virtual by Monday 17th. Any student that added their name to the waitlist after August 5th will be processed based upon availability. If you would like to apply to transfer to PVA please utilize the link below to do so.

<https://www.paulding.k12.ga.us/PCSDVirtualWaitList>

Why is there a Waitlist?

The Virtual Academies are being taught by Paulding County Certified Teachers within their content area. To be able to accommodate students to the virtual academies we must transfer teachers from face to face instruction. This accommodation takes time and is based on available resources.

PVA Virtual Open House

If you are looking for the location of the PVA virtual open house, here is the link.

<https://www.paulding.k12.ga.us/Domain/41> Please click on the link that says "Missed Open House? Click Here" The Open House does not require a login. If you did not receive an email for the Virtual Open House, you are invited to join us. When you open your students Canvas or you open your parent portal, you will see your student's teachers and schedule.

Awaiting Transfer Notification?

If you have not received information about a student's schedule. The best contact is the school counselor. The counselor will guide your email appropriately and make sure that you receive a response in a timely manner.

PVA Website

If you are looking for the PVA website, it is located on Paulding County School District's website

[www.paulding.k12.ga.us]. You should click on "Our Schools" located at the top of the district website and scroll down to New Hope. Here is a direct link to New Hope [New Hope Education Center Website](#)

Changing from Face to Face to Virtual or Virtual to Face to Face

Please send an email to vlabossiere@paulding.k12.ga.us and Jforsyth@paulding.k12.ga.us with your request. In the subject line please put "return to face to face request" Please note that your request will be documented. The district has set a return date of Labor Day for all students. Therefore, it is important that your student continues to work in their online classes until they are returned to the school.