



## *Web Design Projected Course Syllabus*

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Ms. Amy Harrill, Instructor  
Room 1101  
aharrill@paulding.k12.ga.us

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### *Description*

Web Design is the last traditional course in the Web & Digital Design Pathway. Professional communication skills and practices, problem-solving, ethical and legal issues, and the impact of effective presentation skills are enhanced in this course to prepare students to be college and career ready. Employability skills are integrated into activities, tasks, and projects throughout the course standards to demonstrate the skills required by business and industry. Competencies in the co-curricular student organization, Future Business Leaders of America (FBLA), are integral components of the employability skills standard for this course.

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### *Instructional Materials*

Various forms of technologies will be highlighted to expose students to the emerging technologies impacting the digital world. Students in the class will have access to scanners, tablets, digital cameras, digital video cameras, color printers, and access to the Internet. Please read the Acceptable Use Policy for technology as it will apply to this course. Software: Microsoft Office 2016, Notepad++, Google Suite.

***Required Supplies for this course include:*** Min 8GB USB Drive and a Google Gmail Account (not your school email).

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### *Outline & Objectives*

- IT-WD-1 Demonstrate employability skills required by business and industry.
- IT-WD-2 Plan, develop, implement, and resolve ethical issues involved in creating and publishing a web site.
- IT-WD-3 Create documents using a variety of tags following coding practices commonly used to create web pages.
- IT-WD-4 Create and use graphics to enhance web pages using a variety of tools.
- IT-WD-5 Define and apply essential aspects of the Cascading Style Sheets to format elements within a web site.
- IT-WD-6 Use (Graphic User-Interface) GUI-based HTML editing software to create web sites.
- IT-WD-7 Develop an understanding of e-commerce practices and related technologies necessary to create a secure, useful interface to conduct business online.
- IT-WD-8 Test, analyze, and identify performance issues related to publishing and maintaining web sites.
- IT-WD-9 Explore how related student organizations are integral parts of career and technology education courses through leadership development, school and community service projects, entrepreneurship development, and competitive events.

***\*I reserve the right to make changes to the syllabus as student achievement dictates.***

## *Classroom Expectations for Academic Success*

Students are expected to follow the rules and regulations that are set by the teacher as well as those that are stated in the North Paulding HS Student Handbook. Students are expected to follow these classroom procedures in my class at all times.

1. Be Respectful to Everyone (i.e. teacher, classmates, classroom, visitors, & yourself)
2. Be prepared - Bring an open mind to class every day
3. Create a positive learning environment & stay on task.  
Remember that others around you are trying to learn...do not interfere with their learning.
4. Be on time.  
Time is crucial.
5. Cheating will not be tolerated.  
Use your work & your mind ONLY. ☺

**Consequences:** Disruptions to teaching will not be tolerated and will be handled according to the Student Handbook. A progressive discipline plan will be followed that includes: 1) Warning; 2) Private Conference; 3) Parent Contact; 4) Discipline Referral.

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### *Make-Up Work*

Attendance, punctuality, and daily work are all important aspects of this class. Students are urged to make their education a top priority. Student can make up work, but may not be able to recapture the actual classroom experience. All students must turn in work when the assignment is due. Students not turning in the assignment when it is due will receive a zero for the assignment. Students are responsible for finding out what work was missed when absent. Students who need extra help or need to make up a test can schedule a time with me to stay after or come in early. If you fail to stay and you missed an assignment due to an EXCUSED absence and you HAVE NOT made previous arrangements, then you **WILL** receive a **ZERO** on the assignment. **I WILL NOT ACCEPT LATE PROJECTS!** If you have an **EXCUSED** absence when a project is due, it must be turned in upon arrival to class when you return.

It is the student's responsibility to make up assignments within three (3) days of returning to school or special arrangements should be made with me to take a longer period of time.

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### *Class Work & Homework*

Staying on task during class time is of vital importance. Class assignments and class discussions are designed to add meaning to the course objectives. Homework should not happen in this class if students stay on task. Homework will be given if assignment is not completed, if necessary or feasible (due to some programs being used). Students are expected to complete your assignments prior to class discussion. Students are expected to complete unfinished class assignments or additional homework assignments outside of class.

## *Group Assignments*

In today's workplace, teamwork is vital to most organizations and institutions. In this course, many of the assignments given will be completed in small groups. It is the students' responsibility to make sure that **ALL GROUP WORK** is accurately completed and submitted as scheduled. It is expected that all group members are aware of all aspects of the project as well as have access to all pieces of the assignment whether or not a group member is present. Therefore, it is in the student's best interest to share appropriate contact information with his group members. Remember, what happens in your group is often similar to what occurs in a real civic, administrative or political group. Problems such as coordination, division of work, leadership, disagreement, voting, dissent and even evaluation are a part of life. **Final Note:** If you fear problems are occurring in your group, it is your responsibility to inform me as soon as possible. Waiting until your project is due or even mostly completed to share any concerns regarding your group work is inappropriate and may result in unsatisfactory grades.

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## *Computer Activities*

It is a privilege to have access to the internet and other technology available in the computer labs. **PLEASE** use the computers with care. No websites should be accessed that are not assigned by the instructor or that have not received approval from the instructor. **No software, music, videos, cellphones, or MP3 players, etc. are to be used in the classroom computer lab, unless permission is given by the instructor.** Students are not allowed to download materials such as screen savers, games, etc. from the internet or CHANGE any settings. Violation of these and other rules as listed in the student handbook or technology use form will result in appropriate discipline procedures.

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## *Parent/Teacher Communication*

Communication with parents about academic progress, behavior, and/or attendance is welcomed and will be handled by phone, email, conference, or a combination of these as the need arises.

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## *NPBS Grading Policy*

A = 100-90	Daily Assignments/Homework/Quizzes	23%
B = 89-80	Tests/Projects/Notebook	57%
C = 79-70	Final Exam	20%
F=69- below		



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If you ever need anything, please do not hesitate to email me.  
I am really looking forward to this semester! Let's work together to make it remarkable.