

# ESSENTIALS OF HEALTHCARE COURSE SYLLABUS

Course Number: 25.44000

Level II - East Paulding

High School

Teacher(s): Mr. Zackary Kilday

Email: zkilday@paulding.k12.ga.us

Room Number: Healthcare Science

Phone Number: 770-445-5100

Semester spring 2018

Tutorial Days: By appointment

Textbook: Fundamentals of Anatomy and  
Physiology, 4<sup>th</sup> ed., Donald Rizzo

Tutorial Hours: 3:25 - 3:55pm

Textbook Price: \$ 129.00

Tutorial Location: Healthcare Science Room

**Our purpose:** To prepare students, through a three year program, to attain entrance to a college/ technical school or entry level position in a health science career.

## Course Description:

Anatomy and Physiology is a vital part of most healthcare post-secondary education programs. The Essentials of Healthcare is a medical-focused anatomy course addressing the physiology of each body system, along with the investigation of common diseases, disorders and emerging diseases. The prevention of disease and the diagnosis and treatment that might be utilized are addressed, along with medical terminology related to each system. This course provides an opportunity to demonstrate technical skills that enforce the goal of helping students make connections between medical procedures and the pathophysiology of diseases and disorders. The pre-requisite for this course is Introduction to Healthcare.

**Course Prerequisites:** Introduction to Healthcare Science

**Career Pathways:** Therapeutic Services - Allied Health and Medicine Career Pathway

**Internet Acceptable Use:** Use of the Internet must be in support of education and research and consistent with the educational objectives of the Paulding County School System. The use of the Internet is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. Any student user not complying with the Paulding County School System Internet Acceptable Use Agreement shall lose Internet privileges for a period of not less than one week.

**CTSO (Career Technical Student Organization):** ALL students are encouraged to join. Our student lead organization that coincides with the Allied Health and Medicine pathway SKILLS USA Students will have an opportunity to develop leadership, teamwork and healthcare skills. They will also have an opportunity to demonstrate mastery of their skills in our regional, state and/or national competition. **Dues are for Skills:**

**\$15.00**

**Course Schedule 2015**

<b>Unit 1:</b>	Basic Structure and Function of Human Body	<b>Unit 10:</b>	Urinary System
<b>Unit 2:</b>	Integumentary System	<b>Unit 11:</b>	Reproductive System
<b>Unit 3:</b>	Muscular System	<b>Unit 12:</b>	Special Senses
<b>Unit 4:</b>	Skeletal System		
<b>Unit 5:</b>	Cardiovascular and Lymphatic Systems		
<b>Unit 6:</b>	Respiratory System		
<b>Unit 7:</b>	Nervous System		
<b>Unit 8:</b>	Endocrine System		
<b>Unit 9:</b>	Digestive System		

***The teacher reserves the right to alter or change any part of this course syllabus to better suit the need of the students.***

**Georgia Performance Standards:** Visit: [gadoe.org](http://gadoe.org). Performance standards provide clear expectations for assessment, instruction, and student work. They define the level of work that demonstrates achievement of the standards. The performance standards isolate and identify the skills needed to use the knowledge and skills to problem-solve, reason, communicate, and make connections with other information.

Standards Covered in this Course: HS-EHS 1-12

**Grading Scale\***

<b>Area</b>			
Summative	71%	Mid-term, Unit tests, Projects, Papers	
Formative	29%	Quizzes, Daily Work, Activity Worksheets, homework	
Semester Exam	20%	Comprehensive	

**Required Materials:** Binder

- (12) manila folders
- \*Flash Drive
- Pen, Pencil
- College ruled notebook paper
- 2 inch 3 ringed binder
- 12 spacers
- 10 poster boards (when teacher assigns to bring to class)

\*Student may not share notebook for this course with another course.

**Parental Involvement:** Parent(s), you are a vital part of your child's success; we can't do it without you. This semester, we would like for you to volunteer only (4) hours of your time. You can volunteer with SKILLS, during special events/ceremonies, as a guest speaker or as an active member of our advisory board. Feel free to contact me, so we can decide which volunteer opportunity suits you best.

**Classroom Expectations: Please respect yourself, your classmates, your teacher, and school property/campus.**

1. All students are expected to arrive to class promptly and prepared. As soon as the last bell rings, students are expected to be in their assigned seats, otherwise a student is considered tardy.
2. It is the student's responsibility to bring all required materials to class every day.
3. **Cheating will not be tolerated!** If you cheat or allow/assist someone to cheat, all parties involved will receive a zero and parents will be notified immediately.
4. **DISPOSE** of gum, candy, drinks, food before going into the lab.
5. Keep the room clean and respect the equipment and furnishings.
6. Absolutely no use of vulgar, profane, or inappropriate language in the classroom.
7. Students should use the restroom during class change-you will not be permitted to go unless it is an emergency. Also, please bring tissue with you to class if you have the sniffles.
8. Students are not to groom in class, this includes hair, make-up, nails, etc...
5. Electronic devices, cellular phones, walkmans, CD players, MP3 players, hand-held games, cards, or any other material not related to or used in this class should be left at home. Bringing these items to class will result in an administrative referral unless the teacher has specifically allowed them to be used for an assignment. **Students caught on their cell phones will be asked to put phone in a shoe organizer on the back of the door. (Cameras are on the door)** If there is an emergency please let the teacher know
9. When the bell rings **THE TEACHER will dismiss class.**
11. When using the computer lab, NO student is to use the computer for activities that do not relate to this class; therefore, you should not be checking e-mail, chatting, playing games, downloading, uploading, doing research for another class, listening to music, personal browsing, etc....When allowed to use the Internet, visiting websites that are not appropriate for school or not educationally related is **PROHIBITED**. Violators will face consequences as outlined in the student handbook.

**Laboratory Safety Protocols: Please respect yourself, your classmates, your teacher, and school property/campus.**

1. Enter the laboratory only when told to do so.
2. Discard food, drink, gum and candy before entering the lab.
3. Touch the equipment only after you have been authorized to do so.
4. Always walk when in the laboratory.
5. Always act professionally when in the laboratory - NO HORSEPLAY or vulgar language.
6. Always practice safety while in the laboratory.

**Discipline Policy:** Students who do not adhere to classroom rules will incur consequences. The instructor reserves the right to contact parents, administration, or counselors at any point in the discipline chain.

**First Offense (Level 1):** Warning given, sign discipline book.

**Second Offense (Level 2):** Seat assignment changed, sign discipline book.

**Third Offense (Level 3):** Student is assigned detention and parent is contacted, sign discipline book.

**Fourth Offense (Level 4):** Administrative referral

**\*\*\*In addition to the above consequences, any student using their cell phone (unless authorized by me for an assignment) will be asked to put it in a clear pocket on the back of my office door for the remainder of the class period and may retrieve it after the bell rings to go to their next class. (the door is under video surveillance)**

**Detention:** Detention will be held from 3:25-3:55pm in the Healthcare Science Room on the assigned date(s). You should arrive promptly and have work to complete. Failure to report to detention will result in a referral to an administrator. If you have a conflict with the dates assigned, please see the instructor **prior** to your assigned date(s). You will not be able to re-schedule due to conflict with extracurricular activities such as; sport(s) practice, band/chorus practice, club meetings, etc.

**If you are out of dress code, you will be sent immediately to ISS to wait for parents to bring appropriate clothing or stay in ISS for the remainder of the day.**

No student has the right to interrupt another student's learning processes or the instructor's ability to deliver instruction. Violators will face consequences.

**\*\* All students should observe ALL the rules and regulations in the Student Handbook. \*\***

**Late Assignments:** Each student is expected to complete all assignments in the allotted time. Late assignments are penalized, minus (20) points, each day the assignment is late. After three days the assignment is considered a zero. If an assignment is not ready to be turned in at the time it is being taken up it is considered late (even if it is turned in during the same class period).

### **Make-up Work**

Students who have absences are afforded an opportunity to complete missed work after their return to school. Students have three days for each day of absence to complete schoolwork missed due to an absence. Failure to complete the missed work by the designated deadline will warrant a (zero) for that assignment. It is crucial to student's success to be on time and in class daily. I understand situations will come up and am willing to work with every student. Please communicate with me if you know you will be missing class.

**Acknowledgment of Receipt:** By signing below, the student and parent/guardian acknowledge that they have read and understood the contents in the 2016 Essentials of Healthcare (Level II) Course Syllabus.

**"PLEASE SIGN & RETURN TO MR KILDAY BY FRIDAY, Aug 10, 2018.**

Student Name (Print) \_\_\_\_\_ Date.

Student Signature \_\_\_\_\_ Date.

Parent Name (Print) \_\_\_\_\_ Date.

Parent Signature \_\_\_\_\_ Date\_

In an attempt to keep you informed about the progress of your child, I am requesting that you provide an email address so that I can communicate with you frequently and expeditiously. During weekdays, I can respond to email messages within 24 hours of receipt. I believe that giving parents immediate notification of academic and behavioral concerns helps curtail such problems. Therefore, the swiftness of electronic communication has a great advantage.

Please indicate your e-mail address to communicate with you concerning your child's progress via email:

Parent Email \_\_\_\_\_

Parent (best) Contact #.

\*\*\*\*Important Information for Parents/Students\*\*\*\*

**Parent/Teacher conferences** will only be held before school or after school. Due to demanding schedules, conferences will be by appointment only. Conferences will not be held during instructional time. Parent/Teacher conferences are strongly encouraged, so in an effort to better accommodate all parents please call or email to schedule an appointment.

### HEALTHCARE ACCOUNTABILITY FORM FOR EQUIPMENT USE

It is my understanding that, as a member of this class, if there is anything wrong with the equipment to which I have been assigned, I am to notify my teacher immediately.

I shall be responsible for the repair costs for any damages that result from **my sole negligence** in the use of the assigned equipment or failure to notify my teacher immediately.

I, \_\_\_\_\_, have read and understand the course syllabus, classroom expectations and procedures for the Essentials of Healthcare Course.

**(Student Signature)**

**(Date)**

**(Parent Signature)**

**(Date)**