



Spring Semester Virtual Registration And Scheduling

Oct. 1, 2020

Hello PCSD Parents,

The start of the 2020-2021 school year has been a unique experience for all, but thanks to the commitment and support of our students, parents and staff we are successfully nearing the first grading period and completion of the first nine weeks of school! Now is the time to begin preparing for the upcoming Spring Semester that begins in January following our return from the Holiday Break.

For the Spring Semester we will continue to provide our families and students an option for online instruction through the Paulding Virtual Academies. The enrollment window for participating in the virtual program begins October 12th and runs through midnight on October 25th. We are providing this information now so that parents will have sufficient time to consider whether they wish for their students to participate in in-person instruction or virtual instruction for the second semester and make that decision by midnight on October 25th. Check the table below to determine what action to take for Spring Semester:

IF YOUR STUDENT IS CURRENTLY:	AND FOR SECOND SEMESTER YOU WANT THEM TO PARTICIPATE IN:	THEN:
In-Person	In-Person	No registration necessary. Simply continue attending your current school on January 5, 2021.
Virtual	In-Person	No registration necessary. Simply plan to attend your assigned school on January 5, 2021.
In-Person <i>or</i> Virtual	Virtual	You must register between Oct. 12-25 using the Infinite Campus Parent Portal enrollment form.

PARENTS WHO WANT THEIR STUDENT TO PARTICIPATE IN VIRTUAL INSTRUCTION FOR THE SPRING SEMESTER MUST REGISTER ONLINE THROUGH THE INFINITE CAMPUS PARENT PORTAL DURING THE WINDOW OF **OCTOBER 12th THROUGH OCTOBER 25th – EVEN IF THE STUDENT IS CURRENTLY ENROLLED AT A VIRTUAL ACADEMY.**

PLEASE READ THE FOLLOWING NOTES CAREFULLY:

- If you decide to enroll your student in a Virtual Academy for the Spring Semester, you are committing your student for the entire semester. The district will reassign teachers and determine appropriate staffing and other operational needs based on how many students indicate during the Oct. 12-25 window that they plan to participate in the virtual option. For that reason, *students will not be allowed to switch between the virtual option and in-person option after October 25th.*
- October 12th – October 25th is a firm window to register for the virtual option. The window will not be extended and there will not be a waiting list as there was in the fall.

- Any parent who has not created an Infinite Campus Parent Portal account should do so as soon as possible. Even if you do not intend to register for the virtual option, the Parent Portal is a tremendous resource that gives you access to grades, attendance information, report cards, progress reports, transcripts, and much more. The attached document provides instructions for creating an account, or simply visit: <https://www.paulding.k12.ga.us/domain/4142>



- Parents who wish to register students for a Virtual Academy for Spring Semester must use the registration application that will be posted in your Infinite Campus Parent Portal account. This registration application will launch on October 12th.
- If your student is currently enrolled in a Virtual Academy and you want them to continue with the virtual option for Spring Semester, you must re-register them through the Infinite Campus Parent Portal between Oct. 12-25.
- Currently, five PCSD schools have moved their in-person instruction students to a hybrid schedule. Our goal is to eventually transition these schools back to a traditional in-person model, but there is not a specific timeline. We will continue to monitor the impact of COVID in these school communities and if new cases and other data points continue to trend in a positive direction, we will transition schools back to a traditional model on a case-by-case basis.

If you need more information about the Virtual Academies to help with your decision, please visit <https://www.paulding.k12.ga.us/virtual>. There you will find handbooks for each Virtual Academy, as well as schedule information, a Q&A document, and information for parents of students with special needs.

Thank you for your continued support, and if you have any questions please send an email to: virtual@paulding.k12.ga.us



As a school district, we value partnerships with our families and open communication regarding student progress. Infinite Campus Parent Portal is a tool for parents and students to remain up-to-date regarding their students' daily progress, as well as where we publish report cards, progress reports, and parent surveys. First time users to Parent Portal are required to establish a user identification which includes both alpha and numeric characters. Below is information regarding how to obtain an account activation code, as well as reset accounts, if needed.

Activating a Parent Portal Account

Please send an email to portal@paulding.k12.ga.us and the following information. A copy of parent picture id must also be included in the email.

- Parent Name
- Parent Physical Address
- Parent Email Address
- Student First Name
- Student Last Name
- Student's Date of Birth
- Student(s) Physical Address
- Name of School Student Attends

Parent Portal APP

Once your account is activated, parents can access the Parent Portal through the Infinite Campus app on their mobile device. The Infinite Campus app is included as part of the Paulding County School District app package that can be downloaded here: [Paulding County School District App](#)