



Paulding County
School District

MEAL SERVICE PLAN FOR VIRTUAL STUDENTS

MEAL ORDERS FOR VIRTUAL LEARNING STUDENTS

- Parents or students can pre-order meals in advance and pick-up from their home school on designated day and time. Meals are pre-ordered through Microsoft Forms. Each week the School System will email the order form on Thursday afternoon.
- Parents must submit their pre-order form by 8:00 am Friday mornings for each enrolled student.
- Meals will be prepared for:
 - Five (5) meals for breakfast and five (5) meals for lunch
 - Menu will consist of a variety of cold and shelf stable items.
- Thursday is the pick-up day which will allow time for parents to pre-order by 8:00 am on Friday of the preceding week and allow School Nutrition staff time to prepare meals.
 - Pick-up time window:
 - 9:00 AM - 10:00 AM Elementary Schools
 - 9:15 AM - 10:15 AM Middle Schools
 - 9:30 AM - 10:30AM High Schools

MEAL ORDER FORM FOR VIRTUAL STUDENTS

Click here to access the [Microsoft Order Form](#)

COST OF MEALS

- The cost of meals is determined by the students' status which may be Free, Reduced, or Paid.
- Meals are ordered and purchased for a week (5 days).

WEEKLY MEAL PRICE	Elementary School	Middle & High School
Free	\$0	\$0
Reduced	\$3.50	\$3.50
Paid	\$17.75	\$19.00

Note that the waivers that allowed us to provide meals at no cost during the summer are no longer available.

DISTRIBUTION OF MEALS

- Meals will be available for pick-up in a designated area of the school (car rider or bus lane) during the designated time on Thursdays. Parents will not enter the building.
- Parents will arrive and provide their student's name to School Nutrition staff then will be asked to open the vehicle trunk for contactless exchange of food.

FREQUENTLY ASKED QUESTIONS

- **Why are parents asked to open vehicle trunk to receive meals?**
 - This will provide a contactless exchange.
 - This model will eliminate hand to hand contact or staff reaching in cars.
- **How will parents pay for meals?**
 - Parents are strongly encouraged to set up a payment account through MySchoolBucks at: www.myschoolbucks.com
 - Students that are Reduced or Paid meal status must have funds available on their meal account to receive pre-ordered meals.
- **Can parents with multiple students attending different schools pick-up at one location?**
 - No, meals must be picked-up at each student's home school due to accountability compliance, staffing, production, and inventory.
 - Menus are planned according to USDA guidelines which vary based on age-grade group. Therefore, some serving sizes and menu choices may vary.
- **Are Free & Reduced Meal Applications required for School Year 2020-2021?**
 - Yes, a new household Free & Reduced Meal application must be submitted every year.
 - Free & Reduced Meal Applications are available to complete online at www.school lunchapp.com. The online process allows for a faster approval process.
 - The online option will minimize cross contact between students and staff.
 - New applications must be submitted by September 10th to avoid last year's application expiring. When applications expire, the students' status returns to paid.