

Transition and Arrival/Dismissal

Student morning options:

- 1) **Gym Free Play** – students will remain in the gym from 8:00 to 8:35, designated day per grade level
- 2) **Breakfast (Must go to the cafeteria immediately upon building entry at 8:00 a.m.)**
- 3) **8:15** – students are released to HR (Must remain in HR)

Objective: Create a safe orderly transition pattern that will ensure safety for students, staff, and visitors.

- Students must walk to the right during transitions (do not cross line)
- Traveling to and from the café - a single file line and low voice is expected.
- Refrain from being loud or horse playing during transition.
- Teams and Connections will have a plan for transition between class changes.

Car Arrival or Walkers

- Students enter at 8:00am walking to the right, go directly to the cafeteria.
- At 8:15, those not eating will be dismissed to HR (use RR/locker before entering HR)
- A staff member will dismiss the tables in the order they are seated; once all are finished eating and table is clean.
- Band members must have an instrument or pass to band room for a.m. practice (If they choose to eat, they must eat first).
- Staff will dismiss students from the café and need to remind students as they leave to walk to the right and report to designated grade level hallway. (All staff must verbally re-direct and remind students to stay to the right during transitions)
- **Once a student is in HR, do not allow them out of the room unless they have official business that is necessary. One student out per HR at a time with a pass.**

Bus Arrival

- Most buses arrive at 8:15
- All students that wish to eat breakfast will walk to the right go **directly to the cafeteria.** (Failure to comply forfeits right to eat breakfast due to time constraints.)
- Students have the option of going to the gym after they exit the bus if it is their designated free play.
- A staff member will dismiss the tables in the order they are seated; once all are finished eating and the table is clean.
- Students that do not wish to eat breakfast will walk to the right report to their grade level hall to use RR, go to locker, and then report to HR.
- **Once a student is in HR, do not allow them out of the room unless they have official business that is necessary. One student out per HR at a time with a pass.**

School Store

- Open during the day. If visiting during class, student must have pass from a teacher.
- Students can use cash only to purchase items.
- Students can stop at the store on the way back from breakfast if they have cash to purchase items.

Dismissal

***Use waterfall method the rooms closest to the exit dismiss first and others fall in behind. Front office will dismiss car riders first and then bus order 8th, 6th, and 7th.**

- Car Riders Walk on the right to the front of the building.
- Connections Staff walk 6th grade students to the bus port.
- 7th/8th Staff walk students to the bus port
- 6th Staff will have a designated PM car rider/bus duty.

Free Play 8:00 to 8:35

6 th Grade	Monday
7 th Grade	Tuesday
8 th Grade	Wednesday

- Thursday based on the grade level that has the best attendance for the week.
- Friday based on the grade level that has the least number of referrals for the week.

*Announced weekly on the student network show.