

Christy Carson,
Principal

Chris Nichols,
Assistant Principal

Pamela Swiney,
Assistant Principal

Kim Silas,
Evaluation & Assessment
Coordinator



Vicky Stubblefield,
Secretary

Paula Baker,
Bookkeeper

Lisa Beauseigneur,
Counselor

Michele McColligan,
Counselor

*Our mission is to actively prepare students to become
respectful, responsible, and resourceful in a changing society.*

Dear Parent/Guardian of _____
Student's Name

Parent-teacher conferences are scheduled for the **week of March 20 – 24, 2017**. All Paulding County middle schools will dismiss students at 2:30 p.m. Monday through Friday with buses running their regular routes beginning at approximately 2:30 p.m.

The purpose of the parent-teacher conference is to create opportunities for communication between the school and parents in setting goals, making plans to attain goals, and reviewing progress toward goals for each student. Your presence at this conference is very important, and we ask that you make every effort to be on time in fairness to other parents and everyone's schedules. Each conference will last for a period of 20 minutes and will be held with the 1st period teacher (6th, 8th grade) or the 3rd period teacher (7th grade).

Please select one of the options below and respond by either returning this form with your student or sending me an e-mail at cdagnan@paulding.k12.ga.us.

I look forward to meeting with you.

Cathy Dagnan

_____ I have scheduled a conference through Sign Up Genius via <http://tinyurl.com/dagnanconf>

_____ I would like to come in for a **face to face 20 minute conference**. Please select 3 days/times - the teacher will confirm your conference time by email or phone.

Monday or Wednesday: 3:00, 3:20, 3:40, 4:00, 4:20, 4:40, 5:00

Tuesday or Thursday: 3:00, 3:20, 3:40, 4:00, 4:20, 4:40, 5:00, 5:20, 5:40, 6:00, 6:20, 6:40

_____ I cannot attend as listed above; the preferred day and time slot is _____. The teacher will confirm your conference time by email or phone.

_____ I am not able to come into the school, but I would like a **telephone conference**.

Phone Number to call: _____ Best time(s) to call: _____

_____ I believe that a conference is **not necessary at this time**. I am aware that at any time I can request a conference, and I will be in contact with his/ her teachers if I change my mind or have concerns that arise.

Parent/ Guardian Name: _____ Relationship to student: _____

Parent/ Guardian Email Address: _____

Parent/ Guardian Signature: _____

Please include any specific questions or concerns that you have and any items you would like to discuss so that I can best serve you and your child's needs in the time available:

60 Old Country Trail, Dallas, Georgia 30157
Phone: 770-443-1449 Fax: 770-443-4339