



Dec. 9, 2020

Dear Hiram School Parents/Guardians of In-Person Instruction Students:

Throughout this unique school year, the changing COVID-19 environment has required that we remain flexible and be ready to adjust as circumstances merit. Unfortunately, following Thanksgiving Break and up to today we have seen an increase in reported confirmed cases of COVID-19 among Hiram High School staff. These cases and the resulting quarantines are having a significant impact on the availability of classroom teachers.

Because of the staffing issues we are having at this time, and because the health and wellbeing of our staff and students continues to be our highest priority, **effective Thursday, Dec. 10, 2020 we are shifting our in-person instruction students to online digital instruction for the remainder of this week.**

| Hiram High School | |
|--------------------|---|
| WHAT? | Effective Thursday, Dec. 10, 2020, Hiram High School is closed for in-person instruction. |
| HOW LONG? | Until further notice, but at least through Friday, Dec. 11, 2020. Parents will be contacted Friday evening with an update. |
| SCHOOLWORK: | Students must log in to Canvas to see synchronous and asynchronous assignments posted by their teachers. (See ATTACHMENT A). |

Friday evening, parents and students will be notified whether Digital Learning will continue or if in-person instruction may resume.

Thank you for continuing to be flexible as we adapt our plans to ensure the safest and healthiest possible learning environment for our students and our staff. Should you have any questions or concerns regarding this temporary schedule, please reach out to Ms. Cooksey or any school administrator.

Sincerely,

Dr. Brian Otott
Superintendent

Misty Cooksey
Principal

Extended Closure

Digital Learning Days Parent Information**OVERVIEW**

For future extended school closures, we may pivot to “Digital Learning”. Teachers will provide assignments via Canvas, our learning management system, for students to complete at home. Teachers will also hold live sessions, provide feedback, conference with students, and be available for questions through Canvas during normal work hours. The following are expectations for an extended closure.

DAILY ASSIGNMENT EXPECTATIONS**Kindergarten-5th Grade**

Monday- Thursday: a schedule involving ELA, Math, Science, and Social Studies

Friday: Students will complete work for specials as well as necessary small group/individual sessions with their teacher

6th-8th Grade

Mon/Tues: Math, Science, Connection A

Wed/Thurs: Social Studies, ELA, Connection B

Fri: Complete weeks assignments and participate in individual conferencing as needed.

Each day’s work should be approx. 90 min/class

9th-12th Grade

Assignments in each of their classes, can shift to weekly assignments. Each day’s work should be approx. 90 min/class

REQUIREMENTS

- All Digital Work will be housed in Canvas in clearly labeled modules.
- Teachers will assess learning and record grades as they would in a face to face classroom.

SYNCHRONOUS VS ASYNCHRONOUS

All students will be given synchronous and asynchronous opportunities in all classes. Teachers will communicate with their students when synchronous sessions are occurring and how students should access them.

DIGITAL ACCESS CONCERNS

- Parents can request a device from school.
- Students may download offline course content from Canvas.
- Local businesses and libraries may offer wi-fi in parking lots.

ELEMENTARY SPECIALS SCHEDULE

Each special will post one weekly activity for each grade level. These will be due each week on Friday.

NEED HELP?

- Utilize the Canvas parent and student guides
- Contact your child’s teacher

TIPS FOR SUCCESS

- Make sure your student can access Canvas.
- Set up your parent account.
- Combined work from all classes totals 2-3 hours for elementary students and 4-5 hours for middle and high school students per day.

DAILY SCHEDULE

- Check with your child’s teacher for details on how to connect with them through Canvas on the Digital Learning Day.
- K-5: Should adhere to the schedule followed by PVEA
- 6-8: School will develop a schedule for synchronous sessions.
- 9-12: Students and teachers will follow their face to face schedule.

Learn more at

<https://www.paulding.k12.ga.us/Page/36386>

(Parent Info)

<https://www.paulding.k12.ga.us/Page/36387>

(Student Info)