



## Procedures for Free Meals for Homeless Students

Homeless children and youth are eligible for free breakfast and lunch when authorized by the Homeless Education Liaison. Free meals for homeless students will extend to the end of the year.

**To obtain free lunch and breakfast for a homeless student, complete the following steps:**

1. Parent/guardian must complete and sign a Student Residency Statement form, JBC(1)E(1).

\*Note – If “none of the above” is marked on the Student Residency Statement form, the student does not qualify as homeless under the federal definition

2. The completed Student Residency Statement form indicating a homeless situation, should be faxed to the Homeless Education Liaison at 770-443-6014.
3. Upon receipt of the Student Residency Statement indicating a homeless situation, the Homeless Education Liaison will contact school nutrition about the student’s qualifications for free breakfast and lunch. They will not need to complete any additional paperwork to receive free nutrition services.

**Please contact the Homeless Education Liaison at 770-443-8000 Ext. 10264, if you have any questions.**