

The background features a gradient from light green at the top to dark blue at the bottom. Overlaid on this are several faint, white circular and semi-circular patterns. A prominent scale on the left side ranges from 140 to 260 in increments of 10. Other circular elements include concentric circles with arrows and dashed lines, suggesting a technical or scientific theme.

DUAL ENROLLMENT PROGRAM

DUAL ENROLLMENT OPPORTUNITIES

TOPICS

TOPICS BELOW LINK TO THE APPROPRIATE SECTION OF INFORMATION IN THE POWER POINT.

[Advisement Process](#)

[Definition](#)

[District Website Information and Link](#)

[Dual Enrollment District Forms](#)

[Directory - GAFutures Directory of Courses](#)

[EOC Testing](#)

[Georgia Student Finance Commission – Application/Agreement on GAFutures](#)

[HOPE and Zell Miller Implications](#)

[I am interested in DE...now what?](#)

[Eligibility](#)

[Financial Considerations](#)

[Full-time and Part-time Enrollment](#)

[Legislation-Senate Bill 132 and Senate Bill 2](#)

[Responsibilities of Student and Parent](#)

[Summit Information](#)

DUAL ENROLLMENT DEFINED

Georgia students in grades 9-12 enrolled can earn high school course credits while taking college courses.

2015 LEGISLATION

SB 132 – Dual Enrollment (DE) Program

- High school students may enroll while in 9th – 12th grades
- Earn dual credit
- Wide range of courses

SB 2 – New High School Graduation Option • Students complete at least the following state required high school courses or their equivalent:

- 1 required health and PE course
- 2 English
- 2 math
- 2 science
- 2 social studies
- (any associated End of Course (EOC) tests for each) Note: Only public school students participating in DE are required to take EOC tests.
- Complete an associate degree, technical diploma or two technical certificate programs in a career pathway and all training prerequisites for any state, national, or industry occupational certifications or licenses required to work in the field
- Awarded a high school diploma and a college credential(s)

DE ELIGIBLE STUDENTS

- All students attending public or private high schools in Georgia or a home study program operated in accordance with O.C.G.A. 20-2-690(c)
- Enrolled at a participating high school or home school program
- Sign an advisement form with the high school (**DE Form 1**)- GaDOE's Student Participation Agreement (checklist)
- Available during all four cohort years of high school enrollment (9th, 10th, 11th and 12th grades)
- No residency requirement
- Meet admissions requirements and deadlines at participating postsecondary institution
- Admitted as a Dual Credit Enrollment (DE) student at a participating postsecondary Institution
- May attend more than one postsecondary institution at a time and receive awards at both
- Must be enrolled in courses listed in the approval DE Directory
- Maintain postsecondary satisfactory academic progress

REQUIRED ENROLLMENT

- Student must be enrolled full-time in order to earn full local FTE funding

This can be done by:

- 1) Combination of high school and DE courses must include 4 courses/4 credits earned if on 4x4 block
- 2) Full time DE student at the college (minimum of 4 courses which will be between 12-15+ credit hours)
- 3) Travel time or periods off are not funded, only instructional periods

FINANCIAL CONSIDERATIONS

- The DE student does not pay tuition for DE Courses.
- Books are provided and thus, there is no cost to the DE student.
- There are no Mandatory Fee costs.
- There may be Course Related Fees or Supplies or require the student to have the required course related items.
- Expenses for travel or living on campus are provided by the student.

DUAL ENROLLMENT AND HOPE AND ZELL MILLER SCHOLARSHIPS

- Core courses are included in the student's HOPE high school GPA for HOPE Scholarship and Zell Miller Scholarship eligibility determinations.
- Core coursework taken as dual enrollment course(s) meets Academic Rigor requirements and are given a weight of 0.5 toward HOPE Calculation. The HOPE GPA calculation has a cap of 4.0.
- College transcript begins as DE student.
- DE hours do not count against any HOPE hour cap.

RESPONSIBILITIES OF THE STUDENT/PARENT

- Research admissions requirements at postsecondary school choices.
- Schedule and take SAT or ACT or Accuplacer test as determined by the college for admittance.
- Apply and get accepted to the college.
- Complete the student section of the Georgia Student Finance Commission DE application (Part I) online. See DE site on GAfutures.
- Contact counselor to set up advisement meeting; district approval is mandatory each participating semester/term.
- Within first 30 days of attending classes, meet with school counselor to verify postsecondary course schedule against high school schedule. District board policy limit is 10 days.
- Keep school counselor informed of any changes – always notify school counselor within 24 hours of withdrawing from a course (both email and by phone notification required). Failure to do so will result in an F, a 69 numeric grade on the student's transcript for the course.
- Bring a transcript of end of quarter/semester grades to school counselor. Counselor updates IC with an official transcript that is received from college or technical college.
- Contact counselor for participating in DE for the following semester 30 days prior to end of the preceding semester. Note all district guidelines.
- Adhere to set deadlines of postsecondary institution and school district.

TESTING AND THE DE STUDENT

- Students must take EOC in:
 - Ninth Lit
 - GSE Algebra I
 - GSE Geometry
 - Biology
- Counselor should provide the DE students with the EOC test dates.
- EOC test is 20% of the EOC course grade. The teacher's grade is 80% of the grade for an EOC course.
- Students must take entrance exams for the colleges and meet or exceed the required score.
- Students must take End of Pathway Assessment when completing a pathway.
- Students who are taking an EOC college course, but have completed the equivalent high school course already, **do not take the EOC again**. Example: Honors Biology in 9th grade and Biology I during junior year as a DE student. The DE Biology I course is a 4th Science course credit and the EOC is not taken again.

Required of All Students	Allowed Exemption by MOWR
Ninth Grade Literature & Composition	American Literature & Composition
Coordinate Algebra or Algebra I	Physical Science
Analytic Geometry* or Geometry*	US History
Biology	Economics

THE ADVISEMENT PROCESS

During the advisement sessions with students and parents to discuss Dual Enrollment (DE), counselors should consider the following:

- **Maturity level** of the student.
- **Post-secondary plans** of the student.
- The student has selected the option that will best meet their needs and interest to complete high school graduation requirements based on **their Individual Graduation Plan and Transition Plan**.
- The student has taken the necessary **test for admission** to the postsecondary institution(s) of choice.
- The student has **applied to and been accepted** by the post-secondary institution.

THE ADVISEMENT PROCESS CONTINUED

- Discuss the different DE programs and the participation requirements for each through individual counseling, as well as through classroom guidance sessions.
- College admission requirements and application deadlines should be discussed for the different institutions, i.e. USG, TCSG, and independent colleges and universities.
- Explain possible impact on future college admission and HOPE eligibility based on the DE program that is chosen.
- On-going advisement sessions must be held to update and review individual graduation plan and schedule high school courses accordingly.
- Ensure state and local high school requirements for a DE program have been met by the student in order for participation.
- Establish a timeline for DE future advisement sessions to determine program status, select courses and complete the DE Applications needed for each semester of participation.

DE COURSE DIRECTORY

- Located on the DE webpage on www.GAfutures.org
- All approved postsecondary courses and comparable high school courses to be used as the dual credit.
- Directory lists under each participating postsecondary institution.
- Once the college is selected, the drop-down box lists all approved courses for that participating institution.
- Courses are listed by categories then alpha order by the postsecondary course number field. Alpha code courses are explained on DE Form 1 district document.

An abstract background with a blue-to-green gradient. It features several concentric circles and arcs, some solid and some dashed, with small white dots scattered around. A large, thick yellow arrow points from the right edge towards the left, positioned at the bottom of the frame. The word "RES" is partially visible on the left side.

NEWS YOU CAN USE	
Trending	Shortcuts
STEM Weighted Courses Directory	
2017-2018 Award Amounts	
Find Your GSFC Outreach Rep	
Find a PROBE College Fair Near You	
Georgia's College Connector 2017-2018	
GAfutures Quick Guides and FAQs	
State Financial Aid Applications	
MOWR is Now Dual Enrollment	

Shortcuts

2017-2018 Award Amounts

[Find Your GSFC Outreach Rep](#)

Find a PROBE College Fair Near You

Georgia's College Connector 2017-2018

[GAfutures Quick Guides and FAQs](#)

State Financial Aid Applications

MOWR is Now Dual Enrollment

DE COURSE DIRECTORY

Dual Enrollment

GAfutures.org / HOPE & State Aid Programs / Scholarships and Grants / Dual Enrollment

SCHOLARSHIPS AND GRANTS

[Dual Enrollment](#)[Georgia HERO](#)[Georgia Tuition Equalization Grant](#)[Public Safety Memorial Grant](#)[REACH Georgia](#)[UNG ROTC Grant](#) [Print](#)[Eligibility](#)[Award Amounts](#)[Participating Colleges and Universities](#)[Course Directory](#)[Application Procedure and Deadline](#)[Frequently Asked Questions](#)[Participation Agreement](#)[Transportation Grant](#)

Dual Enrollment

Effective Fall 2017, Move On When Ready (MOWR) has been renamed Dual Enrollment. The eligibility requirements, award amounts, application process and other aspects of the program remain the same.

Dual Enrollment is a program that provides funding for students at eligible high schools that are enrolled to take approved college-level coursework for credit towards both high school and college graduation requirements.

DE COURSE DIRECTORY CONTINUED

Dual Enrollment

Dual Enrollment Program

Approved High School Courses and College Equivalents

Note: Check periodically for updates to the approved courses.

Fiscal Year

2018 ▼

Term

All ▼

Optional Course Title Search

Technical College System of Georgia Institutions

Select an Institution ▼

Private Colleges of Georgia

Select an Institution ▼

University System of Georgia Institutions

Select an Institution ▼

CHOOSING A DE COURSE MATCH

BUSINESS MANAGEMENT, MARKETING, INFORMATION MARKET

Term	HS Course Number	HS Course Title	PS Course Number	PS Course Title	Hours	PreRequisites
Fall	07.41100	Principles of Accounting I (BCS-PAI)	ACCT 2100	Intro Financial Accounting	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (
Fall	07.41200	Principles of Accounting II (BCS-PAII)	ACCT 2200	Intro Managerial Accounting	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (
Fall	07.45100	Business Communications	TCOM 2010	Technical Writing	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (

EDUCATION

Term	HS Course Number	HS Course Title	PS Course Number	PS Course Title	Hours	PreRequisites
Fall	13.01200	Contemporary Issues in Education (FACS-CIE)	EDUC 2110	Critical & Contemporary Issues	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (
Fall	13.0A054	Dual Enrollment Teacher Education USG (EDUC 2120 Sociocultural Influences in Teaching and Learning)	EDUC 2120	Sociocultural Influ Teach/Lear	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (
Fall	13.01100	Examining the Teaching Profession (FACS-ETP)	EDUC 2201	Teaching and Schools in a Changing Society	3	none

ENGLISH/LANGUAGE ARTS

Term	HS Course Number	HS Course Title	PS Course Number	PS Course Title	Hours	PreRequisites
Fall	23.06400	Literary Types/Composition	ASIA 3309	Chinese Literature & Culture	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and (minimum LM89 score of Y or MATH 0989 grade of C% or higher) and (
Fall	23.04200	Oral/Written Communication (Speech)	COM 1100	Human Communication	3	minimum EXXX score of Y or ((minimum LE99 score of Y or (ENGL 0999 grade of S or higher and ENGL 1101 grade of C or higher)) and ((minimum LM89 score of Y or MATH 0989 grade of C% or higher) and

DE GSFC APPLICATION

- Located on DE webpage on GAFutures
 - Online version to be completed by eligible public and private high school students
 - DE Applications are term specific – Must submit an application for each postsecondary semester or quarter of participation in the DE Program
 - Application provides for up to six courses per term
- The DE Application is completed in three sequential steps
 - Section 1: The student completes a DE application at www.GAFutures.org, online or prints the pdf version. Student must have a working GAFutures account with a working email.
 - Section 2: The participating high school or home study program must certify the student's application and list the courses the student is planning to pursue for dual credit
 - Section 3: The participating postsecondary institution must certify the student's application and approve the postsecondary courses for DE – Sequence applies to both the electronic and paper DE applications

DE ENROLLMENT TERMS


- Fall, Spring and Summer semesters
- Current terms available for applications:

Spring 2018 (FY 2018)

DISTRICT APPLICATION TO BE COMPLETED:

DE Forms 1 can be
Accessed on the
District Website:

Paulding County School District
Dual Enrollment for FY18
DE-Form 1



Name of Student _____ Current Grade Level _____
Name of Student's School System _____
Student's High School _____
Student's Date of Birth _____ Anticipated Date of Graduation _____

Dual Enrollment Student Participation Agreement FY 2018

The Move On When Ready (DE) program provides opportunities for eligible students in grades 9-12 to enroll part- or full-time in postsecondary institutions and take college courses to earn both high school and college credit.

Note: Copies of this completed form should be provided to the students, parents/guardians, and respective postsecondary institution(s).
Note: This completed form should not be forwarded to the Georgia Department of Education or the Georgia Student Finance Commission.

I. Move On When Ready (DE) Requirements (Reviewed and initialed by Parents/Guardians)

_____ The student's Individual Graduation Plan either has been or will be updated to reflect the plan of study through the DE program. A transcript audit has been completed and the MYAP Progress Tab information has been reviewed.

_____ **The eligible DE student must contact the high school counselor for approval before any course/schedule changes including dropping and/or withdrawing from courses can be made during the semester.** Also, the school counselor must be advised by the student if the course is an online course. All DE courses and the course grades will become part of the student's high school permanent (official) transcript.

_____ The student and parent(s) or guardian(s) acknowledges that should a participating DE student choose to withdraw from a college course, the high school will make its best attempt to place that student in a corresponding high school course or credit recovery opportunity to meet course completion and graduation requirements. If no corresponding course or credit recovery opportunity is possible, the high school counselor updates transcript history with a 69 for the DE course. **See Section VI, Withdrawing from a DE Course.**

_____ DE expectations and responsibilities have been shared by the school counselor and all student and parent/guardian questions/concerns have been discussed.

_____ The parent/guardian acknowledges that the U.S. Department of Education requires that all postsecondary institutions provide training on sexual assault awareness and prevention under the Violence Against Women Act. This mandatory training information will be provided by post-secondary institutions at no cost and could include DE students.

_____ ****A student participating in the Senate Bill 2 Option must complete all state-required coursework and any state-required assessments associated with these courses per the GADOE assessment guidelines/requirements; whether courses are taken at the high school or through DE.**

I, _____, hereby grant permission for the college/university to
(Student Name – Please Print)
release information of my enrollment and grades, including class schedules and transcripts, to my high school counselor or principal, for the purpose of verifying my high school graduation requirements. This release will remain in effect throughout my enrollment as a Move on When Ready student.

***Senate Bill 2 early graduation course and program requirements will be explained by the high school counselor during the advisement session.*

II. Move On When Ready Semester/Quarter of Participation: This document is required each semester/quarter


TERM: _____ YEAR: _____

5/8/2017 revised Page 1

A DE STUDENT MAY BE A FULL TIME HIGH SCHOOL COURSE STUDENT AND TAKE DE COURSES

- DE Form 3
- District Approval Required

Paulding County School District
Dual Enrollment
Full-time High School Student + Dual Enrollment Course(s) Taken Beyond High School Day
DE-Form 3



Student's Name: _____ Student's ID: _____
Counselor's Name: _____ Date: _____

Approval is needed each semester (Fall and/or Spring) prior to updating the student's schedule with an approved DE course or courses on the SLDS line of the schedule. This document is submitted and district approval is required prior to final approval on STARS. The DE course(s) is not added to the high school schedule (SLDS line) until district approval is received by the school counselor via email. This document must be received at the district office by the Director of Counseling and Guidance no later than the 8th day of school for each semester. **An IC Custom Transcript must accompany DE-Form 3.**

Complete with requested DE course(s) listed:

Name of Postsecondary Institution	CIP Code	IDA3 Course Title	# of College Hours

Complete with high school course information from IC schedule or include copy of IC schedule:

CIP Code	IDA3 Course Title

It is not recommended that a student take a full schedule of high school courses and add one or more Dual Enrollment/DE courses. For students who take DE courses in addition to a full high school schedule of courses, the following statements must be reviewed with both student and parent in a face-to-face advisement conference completed by the counselor (see below). This conference may be in conjunction with the completion of DE Form 1, District Required document, or may be done in a separate conference, if DE Form 1 has been completed.


Student's Initials	Parent's Initials	Statement
		I understand that taking DE/DE courses beyond the school day will be challenging and thus takes a certain maturity level to be successful.
		I understand that taking a <u>full time</u> schedule of courses at the high school and additional DE course(s) means that I will have to have excellent time-management, organizational and study skills.
		I understand that competitive postsecondary schools prefer to see rigorous courses taken at the high school such as Advanced Placement courses. (An in-state example is the University of Georgia.) Thus, it is my responsibility to check with admissions staff of competitive postsecondary institutions about participating in dual enrollment courses.

8/2/2016 revised Page 1

A DE STUDENT MAY BE A FULL TIME DE STUDENT AND TAKE ONE OR MORE COURSES AT THE HIGH SCHOOL

- DE Form 4
- District Approval Required

Paulding County School District
Dual Enrollment
Full-time DE Student (12 or More Hours) Plus .5 or 1.0 Credit in a High School Course
DE-Form 4



Student's Name:Student's ID:
Counselor's Name:Date:

Approval is needed each semester (Fall and/or Spring) prior to updating the student's schedule with the high school course(s) that is being requested. This document is submitted and district approval is required prior to final approval on STARS. The high school course is not added to the high school schedule until district approval is received by the school counselor via email. This document must be received at the district office by the Director of Counseling and Guidance no later than the 8th day of school for any semester. **An IC Custom Transcript must accompany DE-Form 4.**

Complete with all approved DE courses listed:

Name of Postsecondary Institution	CIP Code	IDA3 Course Title	# of College Hours

Complete with requested high school course information:

CIP Code	IDA3 Course Title	Reason for requesting high school course:

It is not recommended that a student take a full schedule of DE/DE courses and add a high school course. For students who are full-time at the college or technical college (12 or more hours) and are requesting that an additional high school course be added to the student's IC schedule, the following statements must be reviewed with both student and parent in a face-to-face advisement conference completed by the counselor. This conference may be in conjunction with the completion of DE Form 1, District Required document, or may be done in a separate conference, if DE Form 1 has been completed.

Student's Initials	Parent's Initials	Statement
		I understand that taking 12 or more hours of DE/DE courses will be challenging and thus takes a certain maturity level to be successful.
		I understand that taking a <u>full time</u> schedule of courses at the college or technical college and also having a high school course(s) means that I will have to have excellent time-management, organizational and study skills.
		I understand that competitive postsecondary schools prefer to see rigorous courses taken at the high school such as Advanced Placement courses. (An in-state example is the University of Georgia.) Thus, it is my responsibility to check with admissions staff of competitive postsecondary institutions about participating in dual enrollment courses.

9/5/2017 revised

Page 1

PAULDING VIRTUAL ACADEMY STUDENTS MAY ALSO TAKE DE COURSES

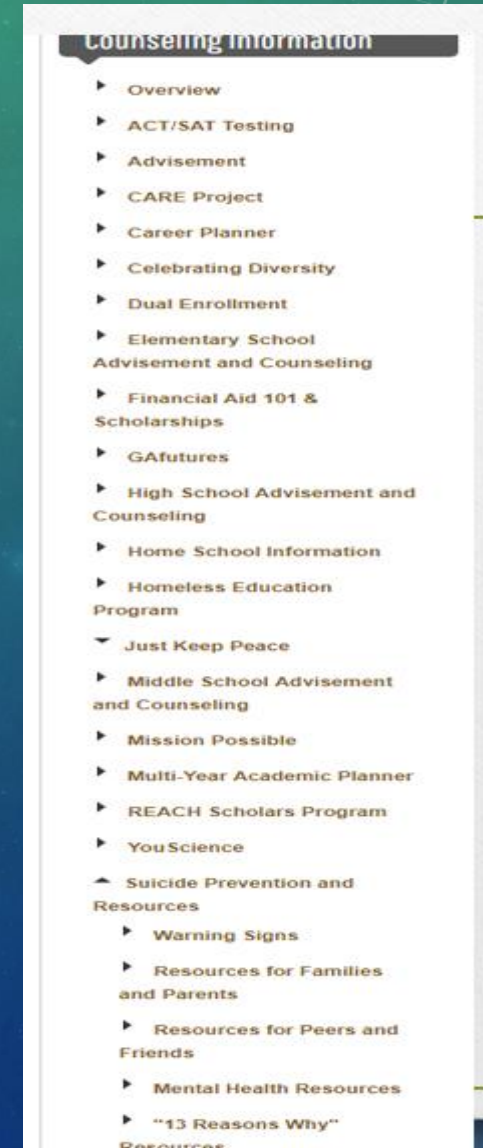
- For the 2017-2018 school year the PVA Application Process will open April 1st.
- DE courses may be traditional or online courses.
- High school PVA courses are online.

ADDITIONAL INFORMATION

Go to the Paulding County District website - <http://www.paulding.k12.ga.us>

Under Student Service Choose Counseling Information-

Then choose: Dual Enrollment Dual enrollment on the right side:



INFORMATION ON THE PAULDING COUNTY WEBSITE:

Dual Enrollment (formerly known as Move On When Ready) is a program for high school students. Students take post secondary courses and earn high school credit as well as accumulate college hours for courses taken on the college transcript.

[Dual Enrollment Overview](#)

The Dual Enrollment Overview document is required for review by all Dual Enrollment students and parents. In addition, the completion of the Dual Enrollment Form 1 district document by the Dual Enrollment counselor specialist is required along with signatures from the student, parent, and counselor.

[Dual Enrollment...I Am Interested, Now What?](#)

The *I am Interested...Now What?* document contains all of the initial steps to being admitted to a college or technical college program. Student qualities are also listed and explained.

[Dual Enrollment Post Secondary Schools](#)

While a district student can take advantage of dual enrollment programs throughout the state of Georgia, this document provides information for the post secondary schools that most Paulding district students attend. This resource also provides deadlines and admissions requirements.

[Dual Enrollment Form 1 District Required Dual Enrollment Participation Agreement](#)

Prior to each semester, there is a required advisement conference facilitated by the Dual Enrollment counselor specialist. The Dual Enrollment Form 1 document is fully explained and then, signed by the student and parent prior to each semester of participation in this program.

[Dual Enrollment Presentation](#)

[Dual Enrollment Questions and Answers for Students and Parents](#)

Fall Semester Summit Information:

Hiram High School, October 19, 2017 @ 6:30 p.m.

Spring Semester Summit Informaton:

Paulding County High School, March 8, 2018 @ 6:30 p.m.



Counseling Information

- ▶ Overview
- ▶ ACT/SAT Testing
- ▶ Advisement
- ▶ CARE Project
- ▶ Career Planner
- ▶ Celebrating Diversity
- ▶ Dual Enrollment
- ▶ Elementary School Advisement and Counseling
- ▶ Financial Aid 101 & Scholarships
- ▶ GAFutures
- ▶ High School Advisement and Counseling
- ▶ Home School Information
- ▶ Homeless Education Program
- ▼ Just Keep Peace
- ▶ Middle School Advisement and Counseling
- ▶ Mission Possible
- ▶ Multi-Year Academic Planner
- ▶ REACH Scholars Program
- ▶ YouScience
- ▲ Suicide Prevention and Resources
 - ▶ Warning Signs
 - ▶ Resources for Families and Parents
 - ▶ Resources for Peers and Friends
 - ▶ Mental Health Resources
 - ▶ "13 Reasons Why" Resources

DUAL ENROLLMENT SUMMITS (DISTRICT)

- Hiram High School
October 19 @ 6:30 p.m.
- Paulding County High School
March 8 @ 6:30 p.m.

ALWAYS REVIEW, I AM INTERESTED IN DUAL ENROLLMENT, NOW WHAT? DOCUMENT



Dual Enrollment Program

I'm interested in Dual Enrollment ... Now what???

1. Decide where you want to be involved with the Dual Enrollment program. Use this Dual Enrollment link to research postsecondary institutions and course offerings: <https://www.gafutures.org/hope-state-aid-programs/scholarships-grants/move-on-when-ready/>. Most of our district students attend the following institutions, but you are not limited to these:
 - a. Chattahoochee Technical College – www.chattahoocheetech.edu/enrollment-for-current-high-school-students
 - b. Georgia Highlands College – <https://www.highlands.edu/admissions/how-do-i-apply/move-on-when-ready/>
 - c. Georgia Military College - <https://www.gmc.edu/admissions/join-dual-enrollment.cms>
 - d. Kennesaw State University – <http://admissions.kennesaw.edu/apply/dehp.php>
 - e. University of West Georgia – www.westga.edu/dualenroll
2. It is important to research your program of interest to get all information regarding admission requirements, honors programs, course offerings, etc. Be sure to note postsecondary checklists of what to do.
3. Take the SAT, ACT, or Accuplacer. Different programs require different tests for admissions. You must take the test and have the scores sent to the desired institution. Test results must be received by the college by the application deadline.
 - a. SAT – www.collegeboard.org
 - b. ACT – www.act.org
 - c. Accuplacer – <http://www.chattahoocheetech.edu/mowr-testing-requirements/>
4. Apply to your school of choice. Once you know where you want to go, apply through that school's website.
 - a. There may be an application fee.
 - b. Sometimes a counselor advisement conference and/or signature is required as part of the application process. Thus, please schedule an appointment with your high school counselor to complete necessary paperwork. Please do not wait until the day before the deadline as you may not be able to see your counselor that quickly.
5. Once you have completed admissions requirements and are accepted by your chosen institution, you must meet with your counselor to fill out necessary paperwork and to discuss courses for your upcoming semester at college. DE Form 1 is a required district document. Be thinking about how many classes you would like to take at the high school and how many you would like to take at the college. If you want to be a full-time college student you must take at least four (4) three-hour college courses and a minimum of 12 college hours. Anything less, you will have to fill your remaining schedule with high school courses at your home high school or take online courses through the Paulding Virtual Academy program. Your counselor will work with you on scheduling classes to meet your graduation requirements as well as determine the college courses to build your college transcript.
6. Deadlines: Please make sure you are aware of the college admission deadline as well as your high school deadline. Most often college admission deadlines come before the district deadlines, but you must schedule an appointment with your counselor to review acceptance documents and procedures before the district high school deadline. If you do not, the counselor may not be able to complete your necessary paperwork in time. School district deadlines for the 2017-2018 school year are:
 - a. Fall Semester: High School Deadline – July 21, 2017
 - b. Spring Semester: High School Deadline – December 8, 2017
 - c. Summer Term: High School Deadline – April 27, 2018
7. A few more things to know ...
 - a. You are responsible for all high school information (i.e. testing dates, class activities, etc.). Check school website often.
 - b. Know your GAFutures login information. Your GAFutures account must have a working email, (link for help with GAFutures account: <http://www.paulding.k12.ga.us/Page/12638>), and the GAFutures online application process is required.



INTERESTED STUDENTS AND PARENTS CAN CONTACT
THEIR GRADE LEVEL COUNSELOR OR FOR MORE
INFORMATION GO TO WWW.GAFUTURES.ORG