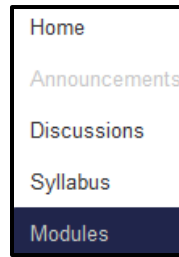


Adding DBQ to a Canvas Course

- On the dashboard, click the name of the course you wish to add Coach Digital to.

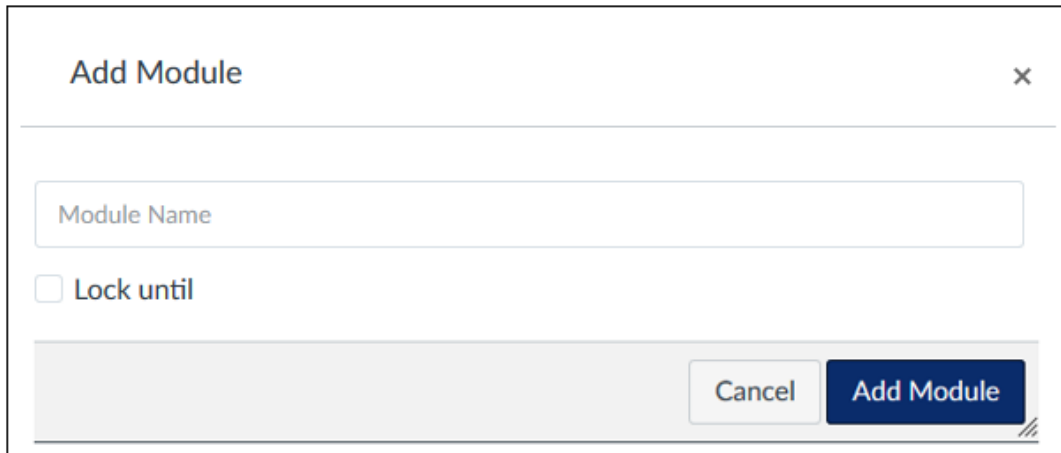
- Click **Modules** in the course navigation pane.



- Click **+ Module**.



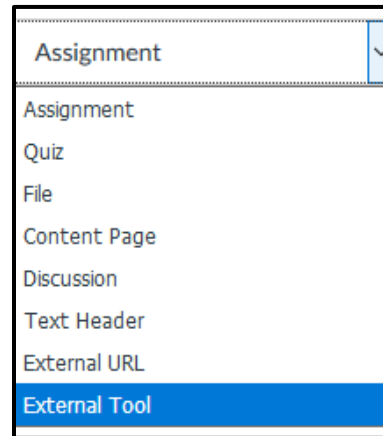
- Name the module DBQ Online and click **Add Module**.

A dialog box titled 'Add Module' with a close button (x) in the top right corner. It contains a text input field labeled 'Module Name'. Below the input field is a checkbox labeled 'Lock until'. At the bottom right, there are two buttons: 'Cancel' and 'Add Module'.

- Click the **+** sign to the right of the module name.



- Click the drop-down menu and choose **External Tool**.

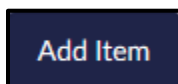


- Enter the following information:
 - URL – <https://www.dbqonline.com>
 - Page Name – DBQ Online

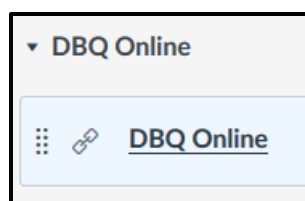
A screenshot of a form for adding an external tool. It has four fields: 'URL:' with the value 'https://www.dbqonline.com', 'Page Name:' with the value 'DBQ Online', a checked checkbox for 'Load in a new tab', and 'Indentation:' with a dropdown menu set to 'Don't Indent'.

- Check the **Load in a new tab** box.

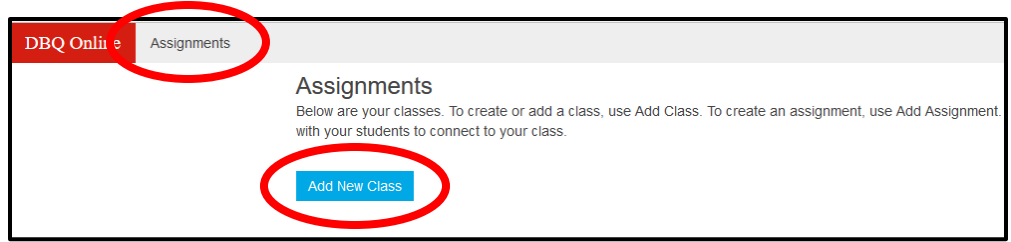
- Click **Add Item**.



- Click on DBQ Online within the module.

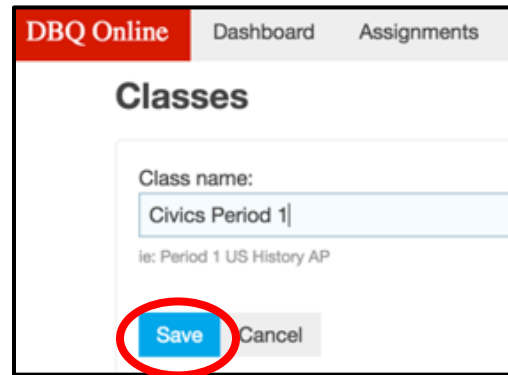


- Click **Assignments**.

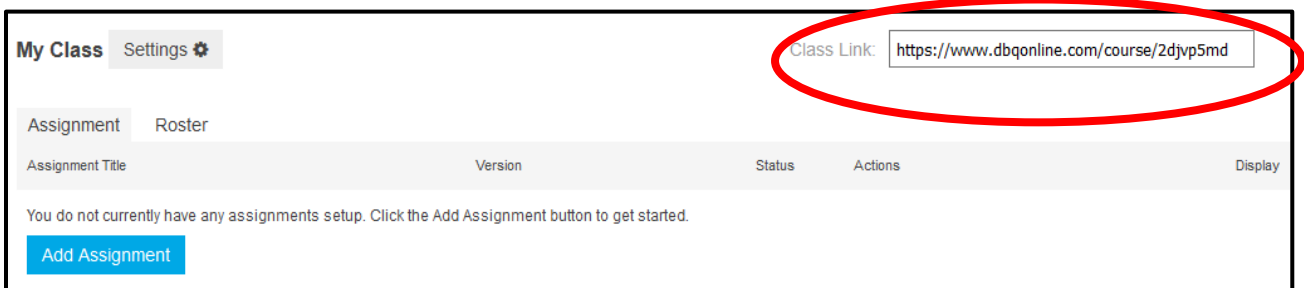


- Click **Add New Class**.

- Enter a name for the class and click **Save**.

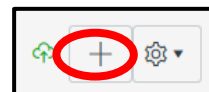


- Copy the **Class Link** URL.

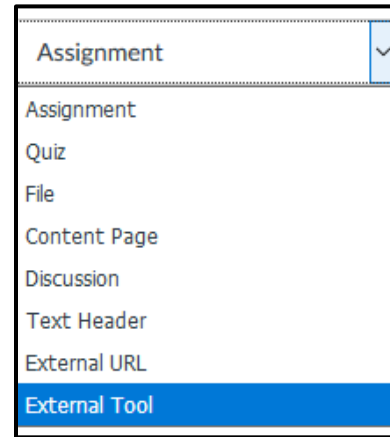


- Return to your Canvas course.

- Click the **+** sign to the right of the DBQ Online module name.

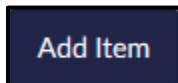


- Click the drop-down menu and choose **External Tool**.



- Paste the **Class Link** url in the URL box, give the page a name, and click the **Load in a new tab** box.

- Click **Add Item**.



- Click the cloud to publish this external tool (**do not** publish the first one).



- Click the cloud next to the module name to publish the module also (make sure the first DBQ online module is **not** published).

- Repeat the process in any other class that uses DBQ Online.