THE ABC’S

OF

KINDERGARTEN



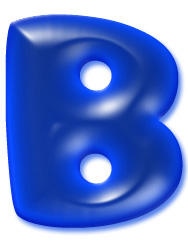
School **attendance** is extremely important for your child. Poole offers many rewards for exceptional and perfect attendance. The bell rings at 8:00 a.m. which is when our instructional day begins. Arrival to the classroom after 8:00 a.m. will result in a tardy. Please have you child at school on time. When a child is late getting started, it can affect the whole day. After an absence of any kind, please send a note or doctor’s excuse within 3 days, placed in the sign and return pocket. We cannot accept a note after this time and it becomes an unexcused absence. If you do visit the doctor, please get a doctor’s excuse.

**Agenda**

Everyday your student will come home with a binder which contains a pocket for “sign and return” items, an agenda, and a pocket for “keep at home” items. We will use the agenda to write notes to you as needed and communicate your child’s behavior color. Please make sure you sign in this area to verify that you checked your child’s papers and are aware of your child’s behavior for the day.

The **After School Program** is now offered through a separate company called the Learning Bridge. It will operate the After School Program in a similar format offering homework time, snacks, and entertaining activities.  Hours of operation will be from the end of the school day until 6 p.m.

The children will have **Art** on Wednesday and Friday of **A week** and Thursday of **B week**.

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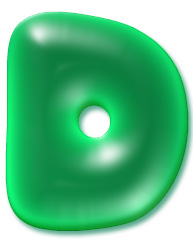
The 3-pronged **binder** houses a homework folder, newsletter/take home papers folder, and other items that assist with communication between home and school.

If you would like to send a **birthday** treat with your child on or near his/her birthday, please feel free to do so. These treats will be eaten during our lunch time. Birthdays are recognized during our calendar routine as well. We will recognize summer birthdays at the end of the school year.



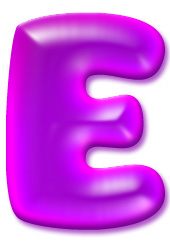
We will have scheduled **conferences** twice during the year; however I will gladly meet with you whenever you would like or if I believe we need to have a conference. Please send me a note or email me at jkeilman@paulding.k12.ga.us to request a special conference.

Feel free to contact me whenever you have a question, comment, or concern. You can reach me by phone at 770-505-5541.



**Discipline** We like to reward good behavior. We also believe everyday is a brand new start. We use Champs at this school to encourage great behavior. I will be using a new behavior chart this year. I will send more information on this in the next few days.

**Donations** We will send home notes occasionally requesting specific donations. You may participate if you wish. The items we need most often are: tissues, glue sticks, antibacterial wipes, and baby wipes.



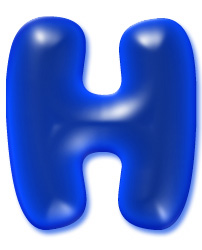
My school **email address** is jkeilman@paulding.k12.ga.us. I check email daily. If you have an **email address** that you’d like me to be aware of, please let me know.



Information about **field trips** will come home in the agenda and will be detailed in the field trip permission slip and weekly newsletter.



Our class will have **gym** class **on** Tuesday during **A** **week**. On **B week** we will have gym on Wednesday and Friday. The children are asked to wear athletic shoes on gym days.

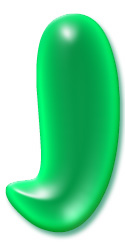


**Homework** will be sent home at the beginning of the month of September. Each month a packet of work will be sent home in your child’s binder. There is an assignment for each night, Monday through Thursday. The packet can be returned with all assignments completed at the end of the month.

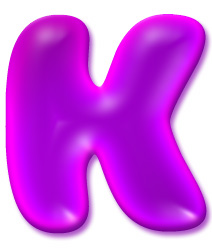


**Independence**

is a goal for students because it builds self-esteem and self-confidence.  Kindergarteners are very capable of doing many things on their own and I encourage them to do as much as they can for themselves in the classroom. Please work on the following self-help skills at home with your child: *zipping, tying, dressing, etc.*

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Writing takes place every day. One way we accomplish this is through writing stories in our **journals** during writer’s workshop. Encourage your child to write at home for a variety of purposes.

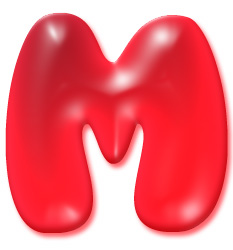
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**Keep updated** by reading the classroom newsletter every week and checking the agenda every day for other notes and information.



Our class will visit the **library** on Monday of **A week**. Our library associate is Mrs. Willoughby. Your child will check out a book when we visit the library and return it within the following week. If your child forgets to return the book, they will not be allowed to check out a new book until it is returned.

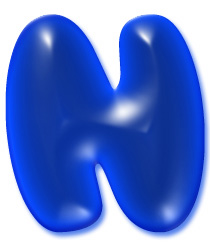
**Our lunch time is at 10:45-11:15**. Parents are welcome to join us for lunch.



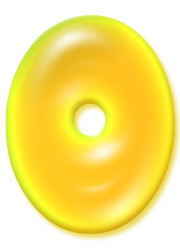
The children will have **music** class with Mrs. Leptrone on Thursday of A week and Tuesday of B week.

The Kindergarten **math** curriculum provides students with mathematical experiences that help them develop number sense and a positive attitude towards mathematics that will continue throughout their school career and lives.  Math concepts are covered through our daily calendar and math workshop routine. We will also keep a **math journal** to show our math thinking.

All **medicine** is to be given in the office. An adult must check the medicine into the office. Please do not send it in the student’s backpack. Please fill out a medicine information sheet and give specific directions as to how the medicine is to be administered. Ms. Puckett and I cannot give any medications, including cough drops.



A weekly **newsletter** will be sent home on Mondays to keep you informed about what is happening in our class.



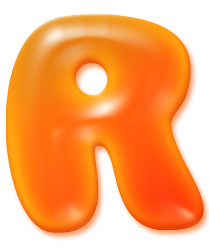
Please join us on our open house nights.

School Board **policy** states that we are allowed only two **parties** a year. One is our Winter party and the other is the End of the Year party. Our room mother will contact you if you wish to help with either of these.



**Questions**? Please feel free to call, stop in, email, or send a note.

 [jkeilman@paulding.k12.ga.us](mailto:jkeilman@paulding.k12.ga.us) or 770-505-5541



**Report cards** will be sent home EVERY quarter.



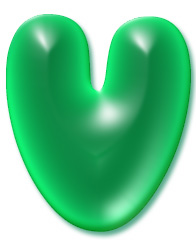
The focus of the Kindergarten **science** curriculum is on developing an awareness of the world in which we live. Science concepts and skills will be explored utilizing a literacy based, hands-on approach.

The Kindergarten **social studies** curriculum focuses on the students and how they relate to others in their families, classroom, school, and community.  Social Studies concepts and skills will be explored utilizing a literacy based, hands-on approach.

We will have a **snack** every morning. Please send in a healthy snack that requires no spoons or forks. Only water is allowed and no candy will be allowed. This will be a quick snack, so only a small amount is all your child will need.

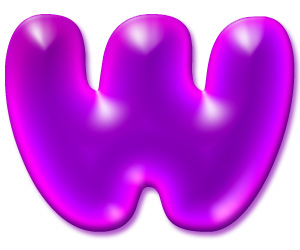


If there is ever a change in your child’s afternoon **transportation,** **we must have a written note**. You may write a note in the agenda or on a piece of paper. For your child’s safety, **we cannot accept verbal permissions**. If someone else must pick up your child after school, please send a note with their name and make sure they have a picture I.D. with them. Last minute changes may be called into the front office **before 2:00 pm**.

and

**Volunteers** and **visitors** must register in the office and pick up a badge.

If you would like to help in the classroom please contact me. I will need a fluency volunteer and a room mother. I will be scheduling volunteers in September.



I **welcome** parent classroom visits and volunteers!



Parents and family members may **eXit** and enter via the *main* school entry.



**Your ideas**…and suggestions are welcome!



**Zzzzzzz** - Make sure that your child gets plenty of rest.  Setting and keeping a bedtime is a wonderful gift you can give your child.